

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MONTE VISTA WATER DISTRICT**

AUGUST 25, 2021

DIRECTORS PRESENT

Sandra Rose, President
G. Michael Milhiser, Vice President
Manny Martinez, Board Auditor
Philip Erwin, Director
Tony Lopez, Director

DIRECTORS ABSENT

None.

STAFF PRESENT

Justin Scott-Coe, General Manager
Andrew Gagen, Legal Counsel
Stephanie Reimer, Assistant General Manager/Chief Financial Officer
A. William Schwartz, Director of Engineering, Operations, & Maintenance
Betty Conti, Human Resources & Risk Administrator
John Hughes, Water Systems Superintendent
Leah Nazaroff, Accounting Supervisor
Hilton Saenz, Maintenance Superintendent
Juan Ventura, Customer Service Supervisor/IT Manager
Gabby Garcia, Executive Assistant

OTHERS IN ATTENDANCE

Shivaji Deshmukh, Inland Empire Utilities Agency
Cathleen Pieroni, Inland Empire Utilities Agency
Cathy Green, Director, Orange County Water District
Pamela Tobin, Director, San Juan Water District
Jo MacKenzie, Vista Irrigation Water District

ITEM 1: CALL TO ORDER/FLAG SALUTE

President Rose called the meeting to order at 6:30 p.m.

President Rose led those assembled in the Flag Salute.

ROLL CALL

Legal Counsel Andrew Gagen stated that the Board of Directors (Board) meeting of the Monte Vista Water District (District) will be conducted pursuant to Executive Order N-08-21 and sections of the Brown Act unaffected by that Order. Each director confirmed their attendance and ability to hear the proceedings. Other attendees confirmed they could hear each director. The directors and staff were reminded that any votes taken during the portion of the meeting when Board members or the public are participating remotely must be taken by roll call vote. President Rose provided brief instructions on appropriate conduct during the meeting.

ITEM 2: PRESENTATION/PUBLIC HEARING

Drought and Imported Water Supplies Status

General Manager Justin Scott-Coe introduced Inland Empire Utilities Agency's (IEUA's) General Manager Shivaji Deshmukh and Manager of Inter-Agency Relations Cathleen Pieroni who presented on drought conditions and provided a water supply update.

General Manager Shivaji Deshmukh provided the Board with a graphical presentation on the current drought and imported water supplies status of the Metropolitan Water District (MWD) service territory. Mr. Deshmukh said 50 counties within the state of California declared a drought emergency. Mr. Deshmukh said the 2021 Sierra snowpack had melted two months earlier, resulting in extremely low reservoir conditions of the State Water Project (SWP) and the Central Valley Project (CVP) Water Supply. Mr. Deshmukh said the Governor requested a voluntary 15% reduction in water use on July 7, 2021. He further stated that the state of Colorado River's reservoirs Lake Mead and Lake Powell are at historically low elevations and dropping.

Mr. Deshmukh provided an overview of MWD's actions for drought conditions and plausible near-term planning scenario for MWD's SWP exclusive area. He also provided additional actions to date by IEUA, including monthly MWD Briefings, regional planning meetings, new drought messaging campaign, and seeking MWD recognition of the Chino Basin Program beyond the Water Storage Investment Program. Mr. Deshmukh concluded that drought impacts could be worse, were it not for investments in Regional Demand Management programs since the 1990's. He said demands were reduced on MWD by more than 500,000 acre feet per year. Discussion ensued and the report was received and filed.

ITEM 3: PUBLIC COMMENT/OPEN FORUM

None.

ITEM 4: AGENDA CHANGES/ADDITIONS

Mr. Scott-Coe requested that Items 5C and 5D be pulled from the Consent Calendar.

Director Erwin requested that 5B be pulled from the Consent Calendar.

ITEM 5: CONSENT CALENDAR

Upon motion by Vice President Milhiser, seconded by Director Erwin, and unanimously carried:

M21-08-05

MOVED: Approval of Consent Calendar as by roll call vote:

A. Meeting minutes of August 11, 2021

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

B. Quarterly Financial Reporting for the Fourth Quarter of Fiscal Year Ending 2021

Director Erwin said in reviewing the Quarterly Financial Reporting Documents, he found an error under the Charge Card Summary, in the month of May 2021. He did not purchase an Apple iPad Air and requested a correction to this summary.

Upon motion by Vice President Milhiser, seconded by Director Erwin, and unanimously carried:

M21-08-06

MOVED: Approved the Quarterly Financial Reporting for the Fourth Quarter of Fiscal Year Ending 2021 as corrected, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

C. Resolution 793-22: Supporting the Nomination of Orange County Water District Director Cathy Green as the Association of California Water Agencies Vice President

General Manager Scott-Coe stated that the District received communication from Mr. G. Patrick O’Dowd expressing interest in the District’s support for his nomination for the same position. Mr. Scott-Coe stated that President Rose requested this item be removed from the Consent Calendar and to read Mr. O’Dowd’s communication into the record prior to the Board’s consideration. President Rose read Mr. O’Dowd’s communication regarding consideration of his nomination as Association of California Water Agencies (ACWA) Vice President.

President Rose invited Ms. Cathy Green to speak before the Board. Ms. Green provided some background of her accomplishments and qualifications. Ms. Green said she would like the Board’s support and consideration of her nomination for ACWA Vice President. Discussion ensued.

Upon motion by Director Erwin, seconded by Vice President Milhiser, and unanimously carried:

M21-08-07

MOVED: Approved to adopt Resolution 793-22: Supporting the Nomination of Orange County Water Director Cathy Green as the Association of California Water Agencies Vice President, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

D. Resolution 795-22: Supporting the Nomination of San Juan Water District Director Pamela Tobin as the Association of California Water Agencies President

President Rose invited Ms. Pamela Tobin to speak before the Board. Ms. Tobin provided some background of her accomplishments and qualifications. Ms. Tobin said she would like the Board’s support and consideration of her nomination for ACWA President. Discussion ensued.

Upon motion by Vice President Milhiser, seconded by President Rose, and unanimously carried:

M21-08-08

MOVED: Approved to adopt Resolution 795-22: Supporting the Nomination of San Juan Water Director Pamela Tobin as the Association of California Water Agencies President, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 6: DISCUSSION AND/OR ACTION ITEMS

A. Truck Mounted Valve Exerciser

Maintenance Superintendent Hilton Saenz provided a graphical presentation to the Board on the proposed purchase of a Truck Mounted Valve Exerciser. Mr. Saenz said the District's water distribution system operates with approximately 4,600 gate and butterfly valves ranging in size from 4-inch to 42-inch diameter. He said these valves are utilized to isolate flow for repairs or replacement during routine maintenance or emergency situations. Mr. Saenz said the District continues an on-going preventative maintenance program targeting all system valves to be exercised between 3-4 years. Staff are currently utilizing a hand-held valve exerciser that requires two operators to hold the apparatus in place while it exercises the valves up and down. Mr. Saenz said staff is proposing the purchase of a truck mounted valve exerciser that can assist District operators with the continued efforts to provide a more efficient preventative maintenance program by exercising valves utilizing torque measurements. Discussion ensued.

Upon motion by Director Lopez, seconded by Director Erwin, and unanimously carried:

M21-08-09

MOVED: The Board approved to:

1. Amend the Fiscal Year Ending 2022 Amended Budget for Capital Improvement Project EN2022-X5, Truck Mounted Valve Exerciser by \$35,000 from \$150,000 to \$185,000;
2. Transfer \$35,000 from reserves to Project EN2022-X5; and
3. Authorize the purchase of one 2022 Ford Super Duty F-550 with a mounted E.H Wachs valve exerciser from National Auto Fleet Group for a not-to-exceed amount \$182,000.00. as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

B. Assessment of District Wells and Pumps

Water Systems Superintendent John Hughes provided an informational presentation to the Board on the conditions of District wells and pumps. Mr. Hughes said District staff monitors and assesses the condition of the District's groundwater production assets which include wells and pumping equipment. Mr. Hughes said this helps in developing future maintenance activities and capital improvement needs. Mr. Hughes provided a graphical tour of the current condition of District wells and pumps. Discussion ensued and the update was received and filed.

ITEM 7: GENERAL MANAGER'S REPORT

In addition to his written report, General Manager Justin Scott-Coe briefed the Board on COVID-19 public health crisis as well as issues and activities of the past two weeks.

Mr. Scott-Coe commented that on Monday, August 23, 2021, the U.S. Food and Drug Administration officially approved Pfizer's COVID-19 vaccine for people ages 16 and older. He said the vaccine remains authorized for emergency use in teens 12 to 15 years of age.

Mr. Scott-Coe commented that staff is preparing to complete the State Water Resources Control Board's survey regarding residential and commercial water customer arrearages before the September 10 deadline. He said this is the first phase in the roll out of the \$985 million California Water and Wastewater Arrearage Payment Program that will initially address community water system arrearages

that have accrued between March 4, 2020 and June 15, 2021. Funding will go directly to water systems to cover their losses from residential and commercial customer arrearages.

Mr. Scott-Coe commented that last week the Monte Vista Gives Back committee helped to prep donations for the Chino Senior Center. Donations were delivered on Thursday during a Senior luncheon. We handed out approximately 55 bags and left the remaining 45 bags with staff for distribution to seniors visiting the center.

ITEM 8: BOARD COMMITTEE REPORTS

None.

ITEM 9: BOARD COMMENTS (Reports on Conferences/Meetings Attended at District Expense)

Board Auditor Martinez commented on the passing of former council member Leonard Paulitz.

President Rose commented that tonight’s meeting will be adjourned in memory of Mr. Fred Stillions, who recently passed. President Rose said the next meeting will be adjourned in memory of Council Member Emeritus Leonard Paulitz.

ITEM 10: CLOSED SESSION

President Rose recessed the meeting to closed session at 8:17 p.m. to discuss:

A. Conference with Legal Counsel – Existing Litigation (GC §54956.9[d][1])

Case Number RCV 51010: CBMWD v. City of Chino et al.

C. Conference with Legal Counsel – Anticipated Litigation (GC §54956.9[d][4])

Number of Potential Cases: One

President Rose reconvened the meeting into open session at 8:32 p.m. and stated that no reportable action was taken.

ITEM 11: ADJOURNMENT

Upon motion by Vice President Milhiser, seconded by Director Lopez, and unanimously carried:

M21-08-08

MOVED: Approved to adjourn the meeting, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

There being no further business, President Rose adjourned the meeting at 8:34 p.m. in memory of Mr. Fred Stillions, who passed earlier this month and is survived by his wife Bernie Stillions, who was a former employee of the District.

Respectfully submitted,


Justin M. Scott-Coe
General Manager/Secretary