

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MONTE VISTA WATER DISTRICT**

August 9, 2023

DIRECTORS PRESENT

Sandra Rose, President
G. Michael Milhiser, Vice President
Tony Lopez, Board Auditor
Philip Erwin, Director
Manny Martinez, Director

DIRECTORS ABSENT

None.

STAFF PRESENT

Justin Scott-Coe, General Manager
Andrew Gagen, Legal Counsel
Stephanie Reimer, Assistant General Manager/Chief Financial Officer
Bill Schwartz, Director of Engineering, Operations and Maintenance
Betty Conti, Human Resources and Risk Manager
Juan Ventura, Customer Service and Information Technology Manager
Kelley Donaldson, Community Affairs Manager
Leah Nazaroff, Accounting Manager
Brandi Goodman-Decoud, Executive Assistant II

OTHERS IN ATTENDANCE

Terry Catlin
Mark Kinsey

ITEM 1: CALL TO ORDER/FLAG SALUTE

President Rose called the meeting to order at 6:30 p.m.
Board Auditor Lopez led those assembled in the Flag Salute.

ITEM 2: ROLL CALL

Ms. Brandi Goodman-Decoud called roll and noted all members as present.

ITEM 3: PUBLIC COMMENT/OPEN FORUM

There were no public comments.

ITEM 4: AGENDA CHANGES/ADDITIONS

Item 6C was removed from the agenda and will be continued to a future Board meeting.

ITEM 5: CONSENT CALENDAR

Upon motion by Director Erwin, seconded by Vice President Milhiser, and unanimously carried:

M23-08-01

MOVED: Approve the Consent Calendar, as by roll call vote:

A. Meeting Minutes of July 12: Approve as presented.

B. Monthly Financial Reports – May 2023: 1) Accept the Register of Demands for the month ending May 31, 2023; and 2) approve the Financial Summaries for the month ending May 31, 2023.

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

ITEM 6: DISCUSSION AND/OR ACTION ITEMS

A. Resolution 853-23: Commending Terry Catlin For Nineteen Years of Dedicated and Distinguished Service as General Manager of the Water Facilities Authority

Mr. Justin Scott-Coe thanked Terry Catlin for his years of dedicated service to the Water Facilities Authority (WFA).

Director Martinez expressed his appreciation for the working relationship with Mr. Catlin and WFA.

Vice President Milhiser thanked Mr. Catlin and expressed appreciation for his dedication over the years.

Upon motion by President Rose, seconded by Vice President Milhiser, and unanimously carried:

M23-08-02

MOVED: Adopt Resolution 853-23, commending Terry Catlin for nineteen years of dedicated and distinguished service as General Manager of the Water Facilities Authority, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

B. Association of California Water Agencies President and Vice President and Region 9 Board Elections for the 2024-2025 Term

Ms. Brandi Goodman-Decoud announced the candidates for Association of California Water Agencies (ACWA) President and Vice President. It was the consensus of the Board to cast a vote for Cathy Green as President and Ernie Avila for Vice President.

Upon motion by Vice President Milhiser, seconded by Director Martinez, and unanimously carried:

M23-08-03

MOVED: Cast a vote for Cathy Green as President and Ernie Avila as Vice President for the Association of California Water Agencies for the 2024-2025 Term, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

Next, Ms. Goodman-Decoud announced the Nominating Committee’s recommended slate of candidates for the Region 9 Board. The Board was instructed that they could cast a vote for the slate as recommended or individual candidates. It was the consensus of the Board to cast a vote in support of the Nominating Committee’s recommended slate.

Upon motion by Director Erwin, seconded by Director Martinez, and unanimously carried:

M23-08-04

MOVED: Cast a vote in support of the Nominating Committee’s recommended slate for the Region 9 Board, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

C. This item was removed from the agenda.

D. Local Hazard Mitigation Plan Update

Ms. Kelley Donaldson presented a brief presentation on the development of the local hazard mitigation plan, including statistics on efforts to obtain community engagement.

Vice President Milhiser expressed his appreciation for the great response from the community and staff’s outreach efforts.

This item was received and filed.

ITEM 7: GENERAL MANAGER’S REPORT

In addition to the written report, Mr. Justin Scott-Coe briefed the Board on issues and activities of the past two weeks. Topics covered included the implementation of DigAlerts (811) notification system to notify staff of a new request to locate underground utilities; staff purchasing an additional 1.5 shares of San Antonio Water Company stock; Director of Engineering, Operations and Maintenance Bill Schwartz passing his Distribution Treatment (D3) test and his upcoming Water Treatment (T3) exam; employee engagement survey; Irene Medina joining the team as the Administrative Assistant; and Associate Engineer, Michael Tse, welcoming a new baby into the District’s extended family.

ITEM 8: INFORMATION ITEMS

Information items were included in the agenda packet.

ITEM 9: BOARD COMMENTS (including reports on conferences/meetings attended at District expense)

Board Auditor Lopez attended National Night Out on August 1.

Director Martinez complemented the community affairs team on their local hazard mitigation plan outreach efforts at the Montclair Chamber Networking Breakfast.

ITEM 10: CLOSED SESSION

President Rose recessed the meeting to closed session at 7:16 p.m. to discuss:

- A. **Conference with Legal Counsel – Existing Litigation (Gov. Code §54956.9[d][1])**
CBMWD v. City of Chino et al. (Superior Court of California, County of San Bernardino, Case Number RCV 51010)
- B. **Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9[d][2])**
Number of Potential Cases: One

President Rose reconvened the meeting into open session at 7:56 p.m. Mr. Gagen stated there was no reportable action.

ITEM 11: ADJOURNMENT

President Rose adjourned the meeting in memory of Cal Fire Assistant Chief Josh Bischof, Fire Captain Tim Rodriguez, and Exclusive Use Helicopter Pilot Tony Sousa whom were killed when two helicopters collided and crashed while assisting with a structure fire in Cabazon on August 6.

Upon motion by President Rose, seconded by Director Erwin, and unanimously carried:

M23-08-05

MOVED: Approve to adjourn the meeting, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

There being no further business, President Rose adjourned the meeting at 7:57 p.m.

Respectfully submitted,



Justin M. Scott-Coe
General Manager/Secretary