

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MONTE VISTA WATER DISTRICT**

July 13, 2022

The Board of Directors (Board) meeting of the Monte Vista Water District (District) was conducted consistent with the provisions in California Government Code section 54953(e), as amended by Assembly Bill 361 (2021), and pursuant to District Resolution.

DIRECTORS PRESENT

Sandra Rose, President
G. Michael Milhiser, Vice President
Manny Martinez, Board Auditor
Philip Erwin, Director
Tony Lopez, Director

DIRECTORS ABSENT

None.

STAFF PRESENT

Andrew Gagen, Legal Counsel
Justin Scott-Coe, General Manager
Stephanie Reimer, Assistant General Manager/Chief Financial Officer
Bill Schwartz, Director of Engineering, Operations, and Maintenance
Betty Conti, Human Resources and Risk Manager
Kelley Donaldson, Community Affairs Manager
Leah Nazaroff, Accounting Manager
Hilton Saenz, Distribution and Facilities Manager
Juan Ventura, Customer Service and Information Technology Manager
Brandi Goodman-DeCoud, Executive Assistant II

OTHERS IN ATTENDANCE

None.

ITEM 1: CALL TO ORDER/FLAG SALUTE

President Rose called the meeting to order at 6:30 p.m.

Director Lopez led those assembled in the Flag Salute.

ITEM 2: ROLL CALL

Ms. Goodman-DeCoud called roll call and recorded all Board Members as present.

Mr. Gagen reminded Directors that any votes taken during the portion of the meeting when Board members or the public are participating remotely must be taken by roll call vote. President Rose provided brief instructions on appropriate conduct during the meeting.

ITEM 3: PUBLIC HEARING

A. 2022 Public Health Goal Report

President Rose opened the public hearing and requested that Mr. Hughes provide a brief report on the item.

Mr. John Hughes provided a brief presentation in support of staff’s recommendation.

After calling for public comment, President Rose closed the public hearing.

President Rose inquired if any further treatment techniques are needed at this time. Mr. Hughes confirmed no, as these processes would only be needed if the District were above the Maximum Contaminant Level (MCL).

Vice President Milhiser stated his appreciation for the report.

The report was received and filed.

ITEM 4: PUBLIC COMMENT/OPEN FORUM

None.

ITEM 5: AGENDA CHANGES/ADDITIONS

Mr. Scott-Coe stated that there are no changes or additions to the agenda.

ITEM 6: CONSENT CALENDAR

Upon motion by Director Erwin seconded by Vice President Milhiser and unanimously carried:

M22-07-01

MOVED: Approve the Consent Calendar, as by roll call vote:

A. Meeting minutes of June 22, 2022: Approve as presented.

B. Monthly Financial Reports – May 2022: 1) Accept the Register of Demands for the month ending May 31, 2022; and 2) approve the Financial Summaries for the month ending May 31, 2022.

C. Resolution 820-22: Re-Authorizing Remote Teleconference Meetings Pursuant to Brown Act Provisions.

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 7: DISCUSSION AND/OR ACTION ITEMS

A. Plant 34 Wellhead Treatment Project

Mr. Bill Schwartz provided a brief presentation in support of staff’s recommendation.

Board Auditor Martinez inquired how this project impacts Well 19. Mr. Schwartz stated that Well 34 requires treatment to bring down the MCL and Well 19 is located in close proximity to Well 34 so it is expected that Well 19 may need treatment as well.

Upon motion by Vice President Milhiser seconded by President Rose the motion and unanimously carried:

M22-07-02

MOVED: Ratify the general manager’s action to proceed with the emergency procurement with Beavens Systems Incorporated for contract services in support of the Plant 34 Wellhead Treatment Project for a total not-to-exceed amount of \$48,582.81, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

B. Fiscal Year Ending 2022 Budget Amendments for Electric Utility and Asphalt Replacement

Mr. Bill Schwartz provided a brief presentation in support of staff’s recommendation.

Board Auditor Martinez questioned which new requirements were added to the budget that pertain to the asphalt project. Mr. Schwartz confirmed an increase in mobilization fees, expected leaks, and enhanced paving requirements.

Upon motion by Vice President Milhiser seconded by President Rose the motion and unanimously carried:

M22-07-03

MOVED: Amend the Fiscal Year Ending 2022 Amended Budget by authorizing staff to perform the following budget transactions: 1) transfer \$470,000 from 513.000 – Source of Supply to 523.200 – Electric Utility; and 2) transfer \$100,000 from 513.000 – Source of Supply to 541.120 – Asphalt Replacement., as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 8: GENERAL MANAGER’S REPORT

In addition to the written report, Mr. Scott-Coe briefed the Board on issues and activities of the past two weeks. Topics covered include the statewide drought emergency; new drought advertisement; Special District Leadership Conference in Napa on September 18-21, 2022; Montclair Chamber of Commerce July Networking Breakfast; Assemblymember Freddie Rodriguez Annual Summer BBQ and Open House; Southern California Water Coalition Quarterly Luncheon; new City Manager Linda Reich starting on August 8, 2022; recent staff promotions; employee engagement survey; site security; and an update on former General Manager Mark Kinsey.

ITEM 9: INFORMATION ITEMS

Information items were included in the agenda packet.

ITEM 10: BOARD COMMENTS (including reports on conferences/meetings attended at District expense)

Board Auditor Martinez noted various California Special District Association webinars and trainings that he plans to attend.

Director Lopez expressed congratulations to Armando and Nicholas on their promotions.

ITEM 11: CLOSED SESSION

President Rose recessed the meeting to closed session at 7:24 p.m. to discuss:

- A. Conference with Legal Counsel – Existing Litigation (Gov. Code §54956.9[d][1])**
CBMWD v. City of Chino et al. (Superior Court of California, County of San Bernardino, Case Number RCV 51010)
- B. Conference with Legal Counsel – Existing Litigation (GC §54956.9[d][1])**
City of Montclair v. Monte Vista Water District (Superior Court of California, County of San Bernardino, Case Number CIVSB2128653)
- C. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9[d][2])**
Number of Potential Cases: Two
- D. Conference with Labor Negotiators (GC§54957.6)**
Agency designated representatives: Management Assessment Committee
Unrepresented employee: General Manager and Assistant General Manager/Chief Financial Officer

President Rose reconvened the meeting into open session at 7:51 p.m. Mr. Gagen announced there was no reportable action.

ITEM 12: ADJOURNMENT

Upon motion by Vice President Milhiser seconded by Director Lopez and unanimously carried:

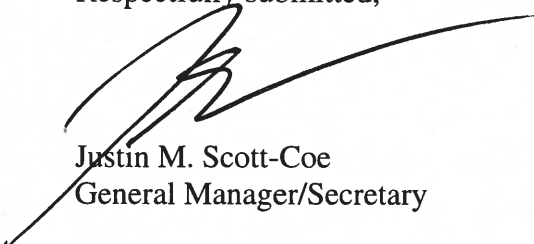
M22-07-4

MOVED: Approve to adjourn the meeting, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

There being no further business, President Rose adjourned the meeting at 7:51 p.m.

Respectfully submitted,



Justin M. Scott-Coe
General Manager/Secretary