

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MONTE VISTA WATER DISTRICT**

June 28, 2023

DIRECTORS PRESENT

Sandra Rose, President
G. Michael Milhiser, Vice President
Tony Lopez, Board Auditor
Philip Erwin, Director
Manny Martinez, Director

DIRECTORS ABSENT

None.

STAFF PRESENT

Justin Scott-Coe, General Manager
Andrew Gagen, Legal Counsel
Stephanie Reimer, Assistant General Manager/Chief Financial Officer
Bill Schwartz, Director of Engineering, Operations and Maintenance
Betty Conti, Human Resources and Risk Manager
Kelley Donaldson, Community Affairs Manager
Leah Nazaroff, Accounting Manager
Brandi Goodman-Decoud, Executive Assistant II

OTHERS IN ATTENDANCE

None.

ITEM 1: CALL TO ORDER/FLAG SALUTE

President Rose called the meeting to order at 6:30 p.m.
Director Martinez led those assembled in the Flag Salute.

ITEM 2: ROLL CALL

Ms. Brandi Goodman-Decoud called roll and noted all members as present.

ITEM 3: PUBLIC COMMENT/OPEN FORUM

There were no public comments.

ITEM 4: AGENDA CHANGES/ADDITIONS

There were no agenda changes or additions.

ITEM 5: CONSENT CALENDAR

Upon motion by Vice President Milhiser, seconded by Board Auditor Lopez, and unanimously carried:

M23-06-12

MOVED: Approve the Consent Calendar, as by roll call vote:

- A. **Meeting Minutes of May 31, 2023 and June 14, 2023:** Approve as presented.
- B. **Quarterly Financial Reporting – Third Quarter of Fiscal Year Ending 2023:** Receive and file the Fiscal Year Ending 2023 Quarterly Report for the period ending March 31, 2023.

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

ITEM 6: DISCUSSION AND/OR ACTION ITEMS

A. California Special Districts Association Board of Directors Election

Mr. Justin Scott-Coe provided a brief overview of the process for casting a vote for a candidate in the Southern Network Seat C election.

President Rose expressed interest in voting for Arlene Schaefer. There was a consensus of the Board to cast a vote for Arlene Schaefer for the Southern Network Seat C.

Upon motion by Vice-President Milhiser, seconded by Director Erwin, and unanimously carried:

M23-06-13

MOVED: Cast a vote for Arlene Schaefer in the 2023 California Special Districts Association Board of Directors election for Southern Network Seat C, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

B. Monte Vista Water District Employment Agreement – General Manager

Mr. Andrew Gagen provided a brief report on behalf of the Executive Committee’s recommendation to the Board and noted the amended wage table which was provided as a handout to the Board, staff, and members of the public.

Vice President Milhiser stated that the Executive Committee met to discuss and confer regarding the competitiveness of compensation of other local districts.

Upon motion by Vice President Milhiser, seconded by Director Erwin, and unanimously carried:

M23-06-14

MOVED: 1) Consider the recommendation of the Executive Committee regarding the General Manager's compensation package; 2) Authorize the Board of Directors President to sign Amendment 3 to the Monte Vista Water District Employment Agreement with the General Manager; and 3) Approve the Amended Fiscal Year Ending 2024 Salary Grade Wage Table inclusive of the General Manager's negotiated salary according to Amendment 3 to the Monte Vista Water District Employment Agreement, effective July 1, 2023, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

C. Monte Vista Water District Employment Agreement – Assistant General Manager/Chief Financial Officer

Mr. Andrew Gagen provided a brief report on behalf of the Executive Committee's recommendation to the Board and noted the amended wage table which was provided as a handout to the Board, staff, and members of the public.

Vice President Milhiser thanked Ms. Stephanie Reimer for her years of continued service to the District.

Upon motion by Vice President Milhiser, seconded by Board Auditor Lopez, and unanimously carried:

M23-06-15

MOVED: 1) Consider the recommendation of the Executive Committee regarding the Assistant General Manager/Chief Financial Officer's compensation package; 2) Authorize the Board of Directors President to sign Amendment 3 to the Monte Vista Water District Employment Agreement with the Assistant General Manager/Chief Financial Officer; and 3) Approve the Amended Fiscal Year Ending 2024 Salary Grade Wage Table inclusive of the Assistant General Manager/Chief Financial Officer's negotiated salary according to Amendment 3 to the Monte Vista Water District Employment Agreement, effective July 1, 2023, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

ITEM 7: GENERAL MANAGER'S REPORT

In addition to the written report, Mr. Justin Scott-Coe briefed the Board on issues and activities of the past two weeks. Topics covered include his attendance at Congresswoman Norma Torres' Water Roundtable event; Supervisor Curt Hagman's approval of \$90,000 to provide funding for underground utility infrastructure and safety needs; and Jennica Valencia, Community Affairs intern, headed to San Diego State University and noted various accomplishments over the past two years.

ITEM 8: INFORMATION ITEMS

There were no information items included in the agenda packet.

ITEM 9: BOARD COMMENTS (including reports on conferences/meetings attended at District expense)

Vice President Milhiser attended the Soroptimist International of Montclair/Inland Valley event on June 21.

Director Erwin stated that the employee annual awards event was great. Mr. Scott-Coe acknowledged Kelley Donaldson and Gabriela De La Cruz as employees of the year.

Director Martinez attended and was installed as a member at the Chamber of Commerce installation ceremony on June 22 and thanked staff for their attendance.

President Rose attended the Chino Basin Water Bank meeting on June 28 and stated that on August 31 the Ontario Art Museum will be hosting an event from 6:00 p.m. to 7:00 p.m. promoting community voices on water and encouraged the community to attend.

ITEM 10: CLOSED SESSION

President Rose recessed the meeting to closed session at 6:52 p.m. to discuss:

- A. Conference with Legal Counsel – Existing Litigation (Gov. Code §54956.9[d][1])**
CBMWD v. City of Chino et al. (Superior Court of California, County of San Bernardino, Case Number RCV 51010)
- B. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9[d][2])**
Number of Potential Cases: One

President Rose reconvened the meeting into open session at 7:09 p.m. Mr. Gagen stated there was no reportable action.


ITEM 11: ADJOURNMENT

Upon motion by Director Erwin, seconded by Vice President Milhiser, and unanimously carried:

M23-06-16	
MOVED: Approve to adjourn the meeting, as by roll call vote:	
President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

There being no further business, President Rose adjourned the meeting at 7:10 p.m.

Respectfully submitted,



Justin M. Scott-Coe
General Manager/Secretary