

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MONTE VISTA WATER DISTRICT**

JUNE 9, 2021

DIRECTORS PRESENT

Sandra Rose, President
G. Michael Milhiser, Vice President
Manny Martinez, Board Auditor
Philip Erwin, Director
Tony Lopez, Director

DIRECTORS ABSENT

None.

STAFF PRESENT

Justin Scott-Coe, General Manager
Andrew Gagen, Legal Counsel
Stephanie Reimer, Assistant General Manager/Chief Financial Officer
A. William Schwartz, Director of Engineering, Operations, & Maintenance
Betty Conti, Human Resources & Risk Administrator
Kelley Donaldson, Community Affairs Manager
John Hughes, Water Systems Superintendent
Leah Nazaroff, Accounting Supervisor
Hilton Saenz, Maintenance Superintendent
Juan Ventura, Customer Service Supervisor
Gabby Garcia, Executive Assistant

OTHERS IN ATTENDANCE

Jeff Davis

ITEM 1: CALL TO ORDER/FLAG SALUTE

President Rose called the meeting to order at 6:30 p.m.

President Rose led those assembled in the Flag Salute.

ROLL CALL

Legal Counsel Andrew Gagen stated that the Board of Directors (Board) meeting of the Monte Vista Water District (District) will be conducted pursuant to Executive Order N-29-20 and sections of the Brown Act unaffected by that Order. Each director confirmed their attendance and ability to hear the proceedings. Other attendees confirmed they could hear each director. The directors and staff were reminded that any votes taken during the teleconference portion of the meeting must be taken by roll call vote. President Rose provided brief instructions on appropriate conduct during the meeting.

ITEM 2: PUBLIC COMMENT/OPEN FORUM

None.

ITEM 3: AGENDA CHANGES/ADDITIONS

None.

ITEM 4: CONSENT CALENDAR

Upon motion by Vice President Milhiser, seconded by Director Lopez, and unanimously carried:

M21-06-04

MOVED: Approval of Consent Calendar as by roll call vote:

- A. Meeting minutes of May 26, 2021 and June 2, 2021
- B. Monthly Financial Reports April 2021
- C. Set Public Hearing: Adoption of the 2020 Urban Water Management Plan and Water Shortage Contingency Plan

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 5: DISCUSSION AND/OR ACTION ITEMS

A. Rescission of Resolution 782-21 and Resolution 783-21

Director of Engineering, Operations, & Maintenance Bill Schwartz provided a verbal report to the Board requesting to rescind Resolutions 782-21 and 783-21. Mr. Schwartz said on December 9, 2020, the Board adopted Resolutions 782-21 and 783-21 to initiate Local Agency Formation Commission for San Bernardino County (LAFCO) and Inland Empire Utility Agency (IEUA) application processes related to the activation of the District's latent power to provide sewer service. Mr. Schwartz said since then District staff and legal counsel determined that the District should serve as lead agency for the purpose of complying with California Environmental Quality Act (CEQA) for this project. He said District staff and legal counsel initially determined that the project was categorically exempt from CEQA. However, LAFCO, as a Responsible Agency under CEQA for the project, requested that the District prepare an Initial Study and the appropriate corresponding environmental review document before submitting its application to LAFCO. Mr. Schwartz said District staff, legal counsel, and the District's wastewater services consultant are working to develop the Initial Study consistent with LAFCO's request and State legal requirements. He further stated at legal counsel's request, staff is now asking that the Board, for the record, formally rescind the two resolutions authorizing staff to submit applications so as to allow staff time to review the applicability of CEQA to this project and staff will bring back new resolutions for Board consideration. Discussion ensued.

Upon motion by Vice President Milhiser, seconded by Director Erwin, and unanimously carried:

M21-06-05

MOVED: Approved to rescind Resolution 782-21 and Resolution 783-21 adopted by the Board on December 9, 2020, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

B. Inland Empire Utilities Agency’s Chino Basin Program

General Manager Justin Scott-Coe explained to the Board the Inland Empire Utilities Agency’s (IEUA) Chino Basin Program (CBP) was originally conceived as a collection of local infrastructure projects to meet the needs of local water suppliers in the Chino Basin (Basin). Mr. Scott-Coe said CBP was eventually refined into a project to provide advanced treatment, recharge, and storage of recycled water for use by the State to support northern California fisheries. He said, the District entered into a Memorandum of Understanding (MOU) to support regional partnerships and staff has been engaged in CBP Workshop and other meetings since December 2018. Mr. Scott-Coe summarized the District’s fundamental concerns with CBP, inclusive of source of water, sources of local funds, storage capacity and benefits, cost of water, and unintended risks. Mr. Scott-Coe further stated that nine local retail agencies, including the District, have engaged Stetson Engineers to analyze the wastewater and recycled water regulatory needs in the Basin. He said staff believes this approach is superior to and more cost-effective than the CBP in addressing local water resource management needs. Mr. Scott-Coe said as a result of this evaluation, staff does not recommend the CBP for further implementation efforts, including but not limited to, IEUA taking formal action on a final funding award from the State. He said Board action is required to conclude the MOU. Upon Board action, the general manager will formally notify IEUA that the District has concluded its efforts under the MOU and no longer supports the project. Discussion ensued.

Upon motion by Vice President Milhiser, seconded by Board Auditor Martinez, and unanimously carried:

M21-06-06

MOVED: Authorized the general manager to conclude the Chino Basin Program Memorandum of Understanding with the Inland Empire Utilities Agency, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

C. Resolution 790-21: Fiscal Year Ending 2022 Budget Adoption

Accounting Supervisor Leah Nazaroff provided the Board with a summarized recap of the District’s proposed Fiscal Year Ending (FYE) 2022 Budget. Ms. Nazaroff said the proposed budget was reviewed in detail during the June 2, 2021 Board Workshop. Ms. Nazaroff provided an overview of the FYE 2022 budget assumptions, staffing changes, projected revenue and expenses, list of major capital projects, and working capital. Discussion ensued and it was recommended by the Board to include a 1.9% cost-of-living adjustment as part of adopting the FYE 2022 Budget.

Upon motion by Director Erwin, seconded by Director Lopez, and unanimously carried:

M21-06-07

MOVED: Adopted Resolution 790-21, adopting the proposed Fiscal Year Ending 2022 Operating Budget, Capital Improvement Budget, Staffing Plan Document, and Salary Grade Wage Table, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

D. California Special Districts Association Board of Directors Election

General Manager Justin Scott-Coe explained to the Board that California Special Districts Association (CSDA) is currently holding an election for Seat A for each of its networks. CSDA is governed by an 18-member Board of Directors (CSDA Board) elected by mail ballots and consists of three directors from each of the six networks throughout California. Mr. Scott-Coe said each network has three seats on the CSDA Board with staggered three-year terms. Mr. Scott-Coe said CSDA Board members must be affiliated with an independent special district that is a CSDA regular member located within the geographic network they seek to represent. The District is a member of CSDA’s Southern Network. Mr. Scott-Coe said there are nine candidates and one incumbent seeking election and information on these candidates were included in the board agenda package.

Mr. Scott-Coe said consistent with the Board’s action, the general manager will submit the District’s vote through the CSDA’s web-based online voting system by the July 16, 2021 deadline to represent its network in Seat A. Discussion ensued.

Upon motion by Director Lopez, seconded by President Rose, and unanimously carried:

M21-06-08

MOVED: To vote for Ms. Jo MacKenzie to serve on the California Special Districts Association Southern Network Seat A, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 6: GENERAL MANAGER’S REPORT

In addition to his written report, General Manager Justin Scott-Coe briefed the Board on COVID-19 public health crisis as well as issues and activities of the past two weeks. Mr. Scott-Coe commented on implementation of transition strategy for full re-opening of the Customer Service lobby under the District’s Communicable Disease Emergency Response Plan’s Risk Level 2 by June 14, 2021. The District will maintain consistency with Cal/OSHA requirements. He said the District is preparing for hybrid in-person Board meeting on June 23, 2021.

Mr. Scott-Coe said the State Budget proposal includes a \$100 million General Fund appropriation to provide fiscal relief to special districts. In addition, he said the proposal includes \$1 billion from the Federal Government American Rescue Plan Act for low-income assistance in utility payment arrearages.

Mr. Scott-Coe announced that Metropolitan Water District (MWD) has selected their next General Manager, Adel Hagekhailil, and said he forwarded the MWD press release, which provided information about Mr. Hagekhailil's background.

ITEM 7: INFORMATION ITEMS

Informational items were provided in the Board's agenda package for review. No discussion ensued.

ITEM 8: BOARD COMMITTEE REPORTS

None.

ITEM 9: BOARD COMMENTS (Reports on Conferences/Meetings Attended at District Expense)

Board Auditor Martinez commented on the passing of Mr. Don Galleano, who served on the Chino Basin Watermaster Board of Directors, Western Municipal Water District Board of Directors and was owner of the Galleano Winery. He requested the Board close tonight's meeting in his memory.

Director Lopez commented on his attendance at the City of Montclair's tour of the new Omni-Trans electric bus.

Director Erwin commented on discussion of electric vehicles at the 2021 ACWA Spring Conference which he attended last month.

ITEM 10: CLOSED SESSION

President Rose recessed the meeting to closed session at 7:44 p.m. to discuss:

A. Conference with Legal Counsel – Existing Litigation (GC §54956.9[d][1])

Case Number RCV 51010: CBMWD v. City of Chino et al.

B. Public Employee Performance Evaluation (GC §54957)

General Manager

Assistant General Manager/Chief Financial Officer

President Rose reconvened the meeting into open session at 8:59 p.m. and stated that no reportable action was taken.

ITEM 11: ADJOURNMENT

Upon motion by Vice President Milhiser, seconded by Director Erwin, and unanimously carried:

M21-06-09

MOVED: Approved to adjourn the meeting in memory of Mr. Don Galleano and President Rose said the Monte Vista Water District extends condolences to Mr. Galleano's family and friends and offers them comfort during their time of grieving, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

There being no further business, President Rose adjourned the meeting at 9:00 p.m.

Respectfully submitted,



Justin M. Scott-Coe
General Manager/Secretary