

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE MONTE VISTA WATER DISTRICT**

May 10, 2023

**DIRECTORS PRESENT**

Sandra Rose, President  
Tony Lopez, Board Auditor  
Manny Martinez, Director

**DIRECTORS ABSENT**

G. Michael Milhiser, Vice President  
Philip Erwin, Director

**STAFF PRESENT**

Justin Scott-Coe, General Manager  
Kari Nieblas Vozenilek, Legal Counsel  
Stephanie Reimer, Assistant General Manager/Chief Financial Officer  
Bill Schwartz, Director of Engineering, Operations, and Maintenance  
Kelley Donaldson, Community Affairs Manager  
Gabriela De La Cruz, Community Affairs Coordinator  
Michael Tse, Associate Engineer  
Brandi Goodman-Decoud, Executive Assistant II

**OTHERS IN ATTENDANCE**

Brian Lee, San Antonio Water Company

**ITEM 1: CALL TO ORDER/FLAG SALUTE**

President Rose called the meeting to order at 6:33 p.m.  
President Rose led those assembled in the Flag Salute.

**ITEM 2: ROLL CALL**

Ms. Brandi Goodman-Decoud called roll and noted that Vice President Milhiser and Director Erwin are absent as they were representing the District at the Association of California Water Agencies Annual Conference.

**ITEM 3: PRESENTATION**

**A. 2023 “Water is Life” Student Art Poster Contest Winners**

President Rose presented the 2023 “Water is Life” Student Art Poster Contest Winners with certificates and gift cards for their achievement.

**ITEM 4: PUBLIC COMMENT/OPEN FORUM**

There were no public comments.

**ITEM 5: AGENDA CHANGES/ADDITIONS**

Mr. Justin Scott-Coe stated that the Discussion calendar will be taken out of order and Item 7B will be considered prior to Item 7A.

**ITEM 6: CONSENT CALENDAR**

Upon motion by Director Martinez, seconded by Board Auditor Lopez, and unanimously carried:

**M23-05-01**

**MOVED:** Approve the Consent Calendar, as by roll call vote:

**A. Meeting Minutes of April 26:** Approve as presented.

**B. Monthly Financial Reports – March 2023:** 1) Accept the Register of Demands for the month ending March 31, 2023; and 2) Approve the Financial Summaries for the month ending March 31, 2023.

President Rose	aye
Board Auditor Lopez	aye
Director Martinez	aye

**ITEM 7: DISCUSSION AND/OR ACTION ITEMS**

**A. San Antonio Water Company Update**

Mr. Justin Scott-Coe welcomed Mr. Brian Lee, San Antonio Water Company (Company) General Manager, and provided a brief introduction and history of the Company. Next, Ms. Stephanie Reimer provided a brief update on the valuation of Company stock shares owned by the District.

Director Martinez questioned if one share is representative of approximately two acre feet, which staff confirmed.

Mr. Lee stated that the presented valuation numbers based on the rights marketplace is a conservative valuation in his opinion.

Director Martinez inquired how the District is able to maintain purchasing at the current low cost. Mr. Lee stated that water rates will increase over time but the water is 100% local water and 100% owned and providing local water to shareholders at cost is how they are able to keep costs down.

Director Martinez inquired if the District has access to these rates due to being shareholders. Mr. Lee stated that the Company only has a legal right to sell water to its shareholders.

President Rose questioned if those shareholders who end up in default are in that position due to not paying their bill. Mr. Lee commented this situation most often occurs upon the death of a shareholder and when the unpaid charges get to a certain rate the shares are sold at auction. Mr Lee added that the Company’s costs are covered by the sale with the excess proceeds given to the State as lost property.

Mr. Scott-Coe stated that groundwater costs will increase due to water treatment needs.

This item was received and filed.

**B. Notice of Award: Grand Avenue Pipeline Replacement Project**

Mr. Michael Tse provided a brief presentation on the Grand Avenue Pipeline Replacement Project.

President Rose inquired if the project costs less do we still receive the full \$790,000 awarded.

Ms. Stephanie Reimer confirmed no and stated that the contract states that the detailed costs are to be provided to the County and funds are provided as a reimbursement. Mr. Bill Schwartz added that staff anticipates spending the full \$790,000 due to current project needs.

Director Martinez stated that the Capital Asset Management Committee reviewed the item and recommended to the Board.

Upon motion by President Rose, seconded by Board Auditor Lopez, and unanimously carried:

**M23-05-02**

**MOVED:** 1) Establish new Capital Improvement Project EN2023-08 – Grand Avenue Pipeline Replacement; 2) Transfer \$790,000 from reserves into Capital Improvement Project EN2023-08 – Grand Avenue Pipeline Replacement; and 3) Authorize the Board President and General Manager to enter into a contract with Dominguez General Engineering, Inc., for a not-to-exceed amount of \$735,655, to provide construction services for the Grand Avenue Pipeline Replacement Project, as by roll call vote:

President Rose	aye
Board Auditor Lopez	aye
Director Martinez	aye

**ITEM 8: GENERAL MANAGER’S REPORT**

In addition to the written report, Mr. Justin Scott-Coe briefed the Board on issues and activities of the past two weeks. Topics covered included: 2022 Annual Water Quality Report; District Overview Handbook; District’s two EPIC awards received top 1<sup>st</sup> place honors in both campaign categories at the California Association of Public Information Officers Annual Conference; Montclair Chamber Networking Breakfast presentation; President Rose’s presentation at the Montclair High School Scholarship Award Night; assistance by Brady and Engineering Solution Services in filing a Notice of Intent to apply for Federal Emergency Management Agency grants to provide needed seismic retrofitting of three critical reservoirs at Plant 18; Association of San Bernardino County Special District’s Open Might Night at Vince’s Spaghetti on May 22; Netania Torres, Administrative Assistant, acceptance of a promotional position at the City of Downey in their Human Resources Department; and on April 27 nine members of the Monte Vista Gives Back Committee helped Inland SoCal United Way put together 609 Kids Packs for the local community, which provide nutritious food for kids and families who face food insecurity.

**ITEM 9: INFORMATION ITEMS**

Information items were included in the agenda packet.

**ITEM 10: BOARD COMMENTS (including reports on conferences/meetings attended at District expense)**

Board Auditor Lopez attended the Diamond Valley Lake tour, hosted by Metropolitan Water District, with District staff, noted that the lake was 60% full, and acknowledged the amazing effort it takes to move water.

President Rose attended a meeting with Inland Empire Utilities Agency Board President Marco Tule, who is excited to get all stakeholder agencies together for a discussion near the first week of June.

**ITEM 11: CLOSED SESSION**

President Rose recessed the meeting to closed session at 7:37 p.m. to discuss:

- A. **Conference with Legal Counsel – Existing Litigation (Gov. Code §54956.9[d][1])**  
CBMWD v. City of Chino et al. (Superior Court of California, County of San Bernardino, Case Number RCV 51010)
- B. **Conference with Legal Counsel – Existing Litigation (Gov. Code §54956.9[d][1])**  
City of Montclair v. Monte Vista Water District (Superior Court of California, County of San Bernardino, Case Number CIV SB 2128653)

- C. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9[d][2])**  
Number of Potential Cases: One
- D. Public Employee Performance Evaluation (GC §54957)**  
General Manager  
Assistant General Manager/Chief Financial Officer
- E. Conference with Labor Negotiators (GC§54957.6)**  
Agency designated representatives: Executive Committee  
Unrepresented employee: General Manager and Assistant General Manager/Chief Financial Officer

President Rose reconvened the meeting into open session at 7:41 p.m. Ms. Vozenilek stated there was no reportable action during closed session.

**ITEM 12: ADJOURNMENT**

Upon motion by Director Martinez, seconded by President Rose and unanimously carried:

**M23-05-03**

**MOVED:** Approve to adjourn the meeting, as by roll call vote:

President Rose	aye
Board Auditor Lopez	aye
Director Martinez	aye

There being no further business, President Rose adjourned the meeting at 7:42 p.m.

Respectfully submitted,



Justin M. Scott-Coe  
General Manager/Secretary