

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MONTE VISTA WATER DISTRICT**

April 26, 2023

DIRECTORS PRESENT

Sandra Rose, President
G. Michael Milhiser, Vice President
Tony Lopez, Board Auditor
Philip Erwin, Director

DIRECTORS ABSENT

Manny Martinez, Director

STAFF PRESENT

Justin Scott-Coe, General Manager
Andrew Gagen, Legal Counsel
Stephanie Reimer, Assistant General Manager/Chief Financial Officer
Bill Schwartz, Director of Engineering, Operations, and Maintenance
Juan Ventura, Customer Service and Information Technology Manager
Kelley Donaldson, Community Affairs Manager
Gabriela De La Cruz, Community Affairs Coordinator
Brandi Goodman-Decoud, Executive Assistant II

OTHERS IN ATTENDANCE

None.

ITEM 1: CALL TO ORDER/FLAG SALUTE

President Rose called the meeting to order at 6:30 p.m.
Board Auditor Lopez led those assembled in the Flag Salute.

ITEM 2: ROLL CALL

Ms. Brandi Goodman-Decoud called roll and noted that Director Martinez has an excused absence.

ITEM 3: PUBLIC COMMENT/OPEN FORUM

There were no public comments.

ITEM 4: AGENDA CHANGES/ADDITIONS

There were no agenda changes or additions.

ITEM 5: CONSENT CALENDAR

Upon motion by Director Erwin, seconded by Vice President Milhiser, and unanimously carried:

M23-04-04

MOVED: Approve the Consent Calendar, as by roll call vote:

- A. **Meeting Minutes of April 12:** Approve as presented.
- B. **Enter into Contract Change Order No. 3 to the Professional Services Agreement with Civiltec Engineering for the Plant 30 Wellhead Treatment Project:** Authorize the General Manager to enter into Contract Change Order No. 3 with Civiltec Engineering for \$9,500 resulting in a total contract not-to-exceed amount of \$489,715 to provide professional services to assist in project close-out.
- C. **Approve Surplus Sale of Ford Escape Hybrid:** Approve surplus of the 2009 Ford Escape hybrid.

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye

ITEM 6: DISCUSSION AND/OR ACTION ITEMS

A. 2023 Waterwise Expo Overview

Ms. Gabriela De La Cruz provided a brief presentation on the 2023 Waterwise Expo.

Vice President stated that the event had good crowd attendance and was very professional.

Mr. Justin Scott-Coe thanked Community Affairs staff for their efforts in planning and facilitating the event.

ITEM 7: GENERAL MANAGER’S REPORT

In addition to the written report, Mr. Justin Scott-Coe briefed the Board on issues and activities of the past two weeks. Topics covered included: the Department of Water Resources announced a 100% allocation of State Water Project; Supervisor Curt Hagman confirmed that the County would increase its American Rescue Plan Act of 2021 allocation to MVWD for needed pipeline replacement from \$505,000 to \$790,000; Board Auditor Lopez and Engineering and Operations staff will attend a Metropolitan Water District and Inland Empire Utilities Agency tour of new facilities that will connect the Rialto Pipeline to water stored in Diamond Valley Lake; staff were invited to attend the Inland Empire Utilities Agency’s 20th anniversary celebration of the Regional Conservation Workgroup; new employee Lisa Mejri joining the team as a Community Affairs Program Specialist; Armando Gonzalez, Senior Utilities Worker has accepted a temporary position in the Water Operations Department as a Water Operator I; Andrew Rodriguez, Utility Service Worker II has accepted a temporary promotion to fill in for Armando as Senior Utility Service Worker; and acknowledged Administrative Professionals Day.

ITEM 8: INFORMATION ITEMS

Information items were included in the agenda packet.

ITEM 9: BOARD COMMENTS (including reports on conferences/meetings attended at District expense)

Vice President Milhiser stated that he attended the Inland Empire Utilities Agency Earth Day event on April 20.

Director Erwin stated that he will be attending the Association of California Water Agencies conference in Monterey from May 9-12 with Vice President Milhiser.

President Rose stated her attendance at the City of Chino Eastside Water Treatment Facilities Ribbon Cutting on April 18.

ITEM 10: CLOSED SESSION

President Rose recessed the meeting to closed session at 7:05 p.m. to discuss:

- A. **Conference with Legal Counsel – Existing Litigation (Gov. Code §54956.9[d][1])**
CBMWD v. City of Chino et al. (Superior Court of California, County of San Bernardino, Case Number RCV 51010)
- B. **Conference with Legal Counsel – Existing Litigation (Gov. Code §54956.9[d][1])**
City of Montclair v. Monte Vista Water District (Superior Court of California, County of San Bernardino, Case Number CIV SB 2128653)
- C. **Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9[d][2])**
Number of Potential Cases: One
- D. **Public Employee Performance Evaluation (GC §54957)**
General Manager
Assistant General Manager/Chief Financial Officer

President Rose reconvened the meeting into open session at 7:40 p.m. Mr. Gagen stated there was no reportable action during closed session.

ITEM 11: ADJOURNMENT

Upon motion by Vice President Milhiser, seconded by Director Erwin, and unanimously carried:

M23-04-05

MOVED: Approve to adjourn the meeting, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye

There being no further business, President Rose adjourned the meeting at 7:41 p.m.

Respectfully submitted,



Justin M. Scott-Coe
General Manager/Secretary