

**MINUTES OF THE REGULAR MEETING
OF THE MANAGEMENT ASSESSMENT COMMITTEE
OF THE MONTE VISTA WATER DISTRICT
BOARD OF DIRECTORS**

APRIL 15, 2021

DIRECTORS PRESENT

G. Michael Milhiser, Vice President – Chair
Sandra Rose, President

DIRECTORS ABSENT

None.

STAFF PRESENT

Justin Scott-Coe, General Manager
Stephanie Reimer, Assistant General Manager/Chief Financial Officer

OTHERS IN ATTENDANCE

None.

ITEM 1: CALL TO ORDER

Vice President Milhiser called the meeting to order at 4:30 p.m.

ROLL CALL

General Manager Justin Scott-Coe stated that the Management Assessment Committee (Committee) of the Board of Directors (Board) of the Monte Vista Water District (District) meeting will be conducted pursuant to Executive Order N-29-20 and sections of the Brown Act unaffected by that Order. Each director confirmed their attendance and ability to hear the proceedings. Other attendees confirmed they could hear each director. The directors and staff were reminded that any votes taken during the teleconference portion of the meeting must be taken by roll call vote. Mr. Scott-Coe provided brief instructions on appropriate conduct during the meeting.

ITEM 2: PUBLIC COMMENT

None.

ITEM 3: AGENDA CHANGES/ADDITIONS

None.

ITEM 4: DISCUSSION AND/OR ACTION ITEMS

A. Meeting Minutes: February 17, 2021

Upon motion by President Rose, seconded by Vice President Milhiser, and unanimously carried:

M21-04-01

MOVED: Approved the February 17, 2021 Management Assessment Committee minutes, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye

B. Performance Evaluation Process for General Manager and Assistant General Manager/Chief Financial Officer

General Manager Justin Scott-Coe reviewed the proposed performance evaluation process for the general manager and assistant general manager/chief financial officer with the Committee, including review of the revised Board evaluation form. Discussion ensued.

Upon motion by President Rose, seconded by Vice President Milhiser, and unanimously carried:

M21-04-02

MOVED: The Management Assessment Committee reviewed and approved the proposed performance evaluation process for the general manager and assistant general manager/chief financial officer, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye

ITEM 5: ADJOURNMENT

Upon motion by President Rose, seconded by Vice President Milhiser, and unanimously carried:

M21-04-03

MOVED: Approved to adjourn the meeting, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye

There being no further business, Vice President Milhiser adjourned the meeting at 5:11 p.m.

Respectfully submitted,



Justin M. Scott-Coe
General Manager/Secretary