

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE MONTE VISTA WATER DISTRICT**

**APRIL 14, 2021**

**DIRECTORS PRESENT**

Sandra Rose, President  
G. Michael Milhiser, Vice President  
Manny Martinez, Board Auditor  
Philip Erwin, Director  
Tony Lopez, Director

**DIRECTORS ABSENT**

None.

**STAFF PRESENT**

Justin Scott-Coe, General Manager  
Andrew Gagen, Legal Counsel  
Stephanie Reimer, Assistant General Manager/Chief Financial Officer  
A. William Schwartz, Director of Engineering, Operations, & Maintenance  
Kelley Donaldson, Community Affairs Manager  
John Hughes, Water Systems Superintendent  
Juan Ventura, Customer Service Supervisor  
Gabby Garcia, Executive Assistant

**OTHERS IN ATTENDANCE**

Jo MacKenzie, Director, Vista Irrigation District  
Kate Hendley  
Stephanie Mendoza

**ITEM 1: CALL TO ORDER/FLAG SALUTE**

President Rose called the meeting to order at 6:32 p.m.

President Rose led those assembled in the Flag Salute.

**ROLL CALL**

Legal Counsel Andrew Gagen stated that the Board of Directors (Board) meeting of the Monte Vista Water District (District) will be conducted pursuant to Executive Order N-29-20 and sections of the Brown Act unaffected by that Order. Each director confirmed their attendance and ability to hear the proceedings. Other attendees confirmed they could hear each director. The directors and staff were reminded that any votes taken during the teleconference portion of the meeting must be taken by roll call vote. President Rose provided brief instructions on appropriate conduct during the meeting.

**ITEM 2: PRESENTATION OF BRUCE J. LANCE, JR. WATER SCHOLARSHIP AWARDS**

President Rose welcomed everyone present for this special event and congratulated Ms. Kate Hendley and Ms. Stephanie Mendoza for being this year’s recipients of the Bruce J. Lance, Jr. Water Scholarship Award. President Rose provided some history of this prestigious award and invited both students to introduce themselves and say a few words of their own.

President Rose invited her fellow board members to say a few congratulatory words to both students.

Board Auditor Martinez congratulated both Kate Hendley and Stephanie Mendoza on receiving their scholarships. Mr. Martinez said, on behalf the Board, he commended their accomplishments during this historic event of this past year (*pandemic health crisis*) and wished both students future success.

Director Lopez also congratulated Kate Hendley and Stephanie Mendoza.

Mr. Scott-Coe said a congratulatory yard sign would be provided to both students and he congratulated Ms. Hendley and Ms. Mendoza on receiving their scholarships.

President Rose thanked both students for attending tonight’s meeting and wished them future success.

**ITEM 3: PUBLIC COMMENT/OPEN FORUM**

Ms. Jo MacKenzie, Director with Vista Irrigation District, introduced herself and said a few words about her experience and service on various boards/committees. Ms. MacKenzie asked the Board to consider her nomination and vote for re-election of her seat (*incumbent*) on the California Special District’s Association Board of Directors.

Ms. MacKenzie congratulated General Manager Justin Scott-Coe and the Board for completing the Special Districts Leadership Foundation Academy requirements. She further congratulated Mr. Scott-Coe on passing his exam and receiving recognition as a Certified Special District Manager (CSDA) on behalf of the District. She said this is a huge accomplishment and achieving this recognition could achieve Platinum level when applying for District of Distinction. Ms. MacKenzie thanked the Board and staff.

President Rose thanked Ms. MacKenzie for attending tonight’s Board meeting.

**ITEM 4: AGENDA CHANGES/ADDITIONS**

None.

**ITEM 5: CONSENT CALENDAR**

Upon motion by Vice President Milhiser, seconded by Director Erwin, and unanimously carried:

**M21-04-01**

**MOVED:** Approval of Consent Calendar as by roll call vote:

- A. Meeting minutes of March 10, 2021
- B. Monthly Financial Reports – February 2021

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

## **ITEM 6: DISCUSSION AND/OR ACTION ITEMS**

### **A. Plant 30 Wellhead Treatment Project**

Water Systems Superintendent John Hughes provided a graphical presentation to the Board and said the objective of the Plant 30 Wellhead Treatment Project (Project) is to provide water treatment facilities that would be able to treat 6 million gallons of water per day from Wells 30, 32, and 33, two wells at a time. Mr. Hughes said this project will make the District's water supply portfolio more reliable and decrease the District's reliance on imported water. He said both granular activated carbon and ion exchange technologies will be utilized to address both 1,2,3-Trichloropropane and nitrates. He provided an illustration of what the treatment facility will look like. Discussion ensued and the update was received and filed.

### **B. Regional Water Policy and Management Memorandum of Understanding**

General Manager Justin Scott-Coe provided the Board with a graphical update on the Regional Water Policy and Management Memorandum of Understanding (MOU). He said the goal of the MOU is to improve mutually beneficial relationships between retail water and wastewater agencies and our regional partners that will ensure ratepayer funds are used effectively, efficiently, and with full accountability. He said the MOU commits its signatories to meet regularly, identify opportunities for improved regional water policy and management, and develop cost-sharing joint efforts for implementation by willing agencies. Mr. Scott-Coe further stated the MOU commits no funds from its signatories, and signatories may discontinue participation at any time. Discussion ensued and the update was received and filed.

*(Director Lopez left meeting at 7:20pm)*

## **ITEM 7: GENERAL MANAGER'S REPORT**

In addition to his written report, General Manager Justin Scott-Coe briefed the Board on COVID-19 public health crises as well as issues and activities of the past four weeks.

Mr. Scott-Coe commented on his passing of the CSDM exam for his certification.

Mr. Scott-Coe commented that on March 23, 2021 the San Bernardino County Board of Supervisors approved the District's amended Conflict of Interest Code. Mr. Scott-Coe thanked Ms. Gabby Garcia for developing and successfully submitting our Code.

Mr. Scott-Coe also said that on March 23, 2021 the Department of Water Resources adjusted the state water allocation from ten percent to five percent as California experiences a second consecutive dry year. Informational item was provided in the agenda packet.

Mr. Scott-Coe commented that a "Special" Board meeting for the budget workshop and strategic plan update will be scheduled on Wednesday, June 2, 2021.

## **ITEM 8: BOARD COMMITTEE REPORTS**

None.

## **ITEM 9: BOARD COMMENTS (Reports on Conferences/Meetings Attended at District Expense)**

Vice President Milhiser commented on his attendance at the San Antonio Water Company's Annual Shareholders meeting on April 6, 2021.

President Rose commented on Ms. Jo MacKenzie's attendance at tonight's Board meeting and she congratulated General Manager Scott-Coe on passing the CSDM exam.

**ITEM 10: CLOSED SESSION**

President Rose recessed the meeting to closed session at 7:37 p.m. to discuss:

**A. Conference with Legal Counsel – Existing Litigation (GC §54956.9[d][1])**

Case Number RCV 51010: CBMWD v. City of Chino et al.

**B. Conference with Legal Counsel – Existing Litigation (GC §54956.9[a])**

Case Number CIVDS 1800720, Monte Vista Water District & City of Chino v. The Dow Chemical Company; DOW Agrosiences, LLC; Shell Oil Company

**C. Conference with Legal Counsel – Anticipated Litigation (GC §54956.9[d][4])**

Number of Potential Cases: Two

President Rose reconvened the meeting into open session at 8:25 p.m. and stated that no reportable action was taken on Item 10A, B, or C.

**ITEM 11: ADJOURNMENT**

Upon motion by Vice President Milhiser, seconded by Director Erwin, and unanimously carried:

**M21-04-02**

**MOVED:** Approved to adjourn the meeting, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	no vote ( <i>left meeting early</i> )

There being no further business, President Rose adjourned the meeting at 8:26 p.m.

Respectfully submitted,



Justin M. Scott-Coe  
General Manager/Secretary