

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE MONTE VISTA WATER DISTRICT**

March 22, 2023

**DIRECTORS PRESENT**

Sandra Rose, President  
G. Michael Milhiser, Vice President  
Tony Lopez, Board Auditor  
Philip Erwin, Director  
Manny Martinez, Director

**DIRECTORS ABSENT**

None.

**STAFF PRESENT**

Justin Scott-Coe, General Manager  
Andrew Gagen, Legal Counsel  
Stephanie Reimer, Assistant General Manager/Chief Financial Officer  
Gabriela De La Cruz, Community Affairs Coordinator  
Juan Ventura, Customer Service and Information Technology Manager  
Kelley Donaldson, Community Affairs Manager  
Leah Nazaroff, Accounting Manager  
Brandi Goodman-Decoud, Executive Assistant II

**OTHERS IN ATTENDANCE**

None.

**ITEM 1: CALL TO ORDER/FLAG SALUTE**

President Rose called the meeting to order at 6:30 p.m.

Vice President Milhiser led those assembled in the Flag Salute.

**ITEM 2: PRESENTATIONS**

**A. Bruce J. Lance, Jr. Water Scholarship Awards**

President Rose welcomed the members of the public for attending the presentation of the Bruce J. Lance Jr., Water Scholarship Award to high school student Ciara Towns.

**B. California Special District Association's Special District Leadership Foundation District of Distinction Award and Certificate in Special District Governance**

Chris Palmer, representing the California Special District Association, presented the District of Distinction Award (Silver Level) to the Board and individual Certificates in Special District Governance to Vice President Milhsier, Director Erwin, and Ms. Stephanie Reimer.

**ITEM 3: ROLL CALL**

Ms. Brandi Goodman-Decoud called roll and noted all members as present.

**ITEM 4: PUBLIC COMMENT/OPEN FORUM**

There were no public comments.

**ITEM 5: AGENDA CHANGES/ADDITIONS**

There were no agenda changes or additions.

**ITEM 6: CONSENT CALENDAR**

Upon motion by Vice President Milhiser, seconded by Director Erwin, and unanimously carried:

<b>M23-03-05</b>	
<b>MOVED:</b> Approve the Consent Calendar, as by roll call vote:	
<b>A. Meeting Minutes of March 8, 2023:</b> Approve as presented.	
President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

**ITEM 7: DISCUSSION AND/OR ACTION ITEMS**

**A. California Employers’ Retiree Benefit Trust Update**

Ms. Leah Nazaroff provided a presentation on the California Employer’s Retiree Benefit Trust.

Director Martinez inquired if there could come a time when the District would have more assets and a 100% funded liability. Ms. Nazaroff stated that current employees would still accrue a liability.

Ms. Stephanie Reimer added that the future unfunded liability will be reduced over time with recent changes to the District’s retiree eligibility for new employees.

This item was received and filed.

**B. Legislative and Regulatory Update**

Ms. Kelley Donaldson provided a legislative and regulatory update.

This item was received and filed.

**C. 2022 Social Media Report**

Ms. Kelley Donaldson provided an update on the 2022 Social Media Report.

President Rose stated that the item was presented to the Public Information Committee and inquired how often does Hootsuite have the ability to generate reports. Ms. Donaldson confirmed that reports can be generated as needed including monthly or quarterly.

This item was received and filed.

**ITEM 7: GENERAL MANAGER’S REPORT**

In addition to the written report, Mr. Justin Scott-Coe briefed the Board on issues and activities of the past two weeks. Topics covered include the significant water supply shortage declaration; announcement of 2023 Women of the Year finalists; State Water Resources Control Board public workshop on water use efficiency regulatory rulemaking; District’s Waterwise Expo at the Chino Basin Water Conservation District on April 1; Southern California Water Conference on August 11; telecom agreement severance; and Monte Vista Gives Back volunteers helping the Inland SoCal United Way’s Kids pack program on April 27.

**ITEM 8: INFORMATION ITEMS**

Information items were included in the agenda packet.

**ITEM 9: BOARD COMMENTS (including reports on conferences/meetings attended at District expense)**

Vice President Milhiser thanked President Rose for encouraging the Board to participate in the Special District Leadership Foundation.

Board Auditor Lopez attended the Waterwise Community Center event last week and congratulated District employees on their years of service anniversaries.

President Rose stated that she would like to discuss recognizing local indigenous land at an upcoming Board meeting highlighting the Gabrieleno Band of Mission Indians-Kizh Nation. President Rose also noted her attendance with Vice President Milhiser and Mr. Justin Scott-Coe at the monthly membership meeting of the Association of the San Bernardino County Special Districts on March 20.

**ITEM 10: CLOSED SESSION**

President Rose recessed the meeting to closed session at 7:54 p.m. to discuss:

- A. **Conference with Legal Counsel – Existing Litigation (Gov. Code §54956.9[d][1])**  
CBMWD v. City of Chino et al. (Superior Court of California, County of San Bernardino, Case Number RCV 51010)
- B. **Conference with Legal Counsel – Initiation of Litigation (Gov. Code §54956.9[d][4])**  
Number of Potential Cases: One
- C. **Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9[d][2])**  
Number of Potential Cases: Two

President Rose reconvened the meeting into open session at 8:12 p.m. Mr. Gagen stated there was no reportable action on Items 10A or 10B. Regarding Item 10C, Mr. Gagen reported the Board taking action by a vote of 5-0 in favor of approving a recommendation of final payment in the amount of \$10,272 to JF Shea Construction Inc. regarding the Plant 30 Wellhead Treatment Project.

**ITEM 11: ADJOURNMENT**

Upon motion by Director Erwin, seconded by President Rose, and unanimously carried:

**M23-03-06**

**MOVED:** Approve to adjourn the meeting, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

There being no further business, President Rose adjourned the meeting at 8:13 p.m.

Respectfully submitted,



Justin M. Scott-Coe  
General Manager/Secretary