

**MINUTES OF THE REGULAR MEETING
OF THE ENGINEERING COMMITTEE
OF THE MONTE VISTA WATER DISTRICT
BOARD OF DIRECTORS**

March 3, 2021

DIRECTORS PRESENT

Tony Lopez, Director, Committee Chair
Philip Erwin, Director

DIRECTORS ABSENT

None.

STAFF PRESENT

Justin Scott-Coe, General Manager
Stephanie Reimer, Assistant General Manager/Chief Financial Officer
Bill Shwartz, Director of Engineering, Operations, & Maintenance
John Hughes, Water Systems Superintendent
Hilton Saenz, Maintenance Superintendent

OTHERS IN ATTENDANCE

None.

ITEM 1: CALL TO ORDER

Director Lopez called the meeting to order at 4:30 p.m.

ROLL CALL

General Manager Justin Scott-Coe stated that the Engineering Committee of the Board of Directors (Board) of the Monte Vista Water District (District) meeting will be conducted pursuant to Executive Order N-29-20 and sections of the Brown Act unaffected by that Order. Each director confirmed their attendance and ability to hear the proceedings. Other attendees confirmed they could hear each director. The directors and staff were reminded that any votes taken during the teleconference portion of the meeting must be taken by roll call vote. General Manager Justin Scott-Coe provided brief instructions on appropriate conduct during the meeting.

**ITEM 2: DIRECTOR OF ENGINEERING, OPERATIONS, AND MAINTENANCE
INTRODUCTION**

General Manager Justin Scott-Coe introduced new Director of Engineering, Operations, and Maintenance to the Engineering Committee. The committee members welcomed Mr. Schwartz to the District.

ITEM 3: PUBLIC COMMENT

None.

ITEM 4: AGENDA CHANGES/ADDITIONS

None.

ITEM 5: DISCUSSION AND/OR ACTION ITEMS

A. Meeting Minutes: February 9, 2021

Upon motion by Director Erwin, seconded by Director Lopez, and unanimously carried:

M21-03-01

MOVED: Approved the February 9, 2021 Engineering Committee minutes, as by roll call vote:

Director Lopez	aye
Director Erwin	aye

B. Reservoir Repair & Recoating Project

Water Systems Superintendent John Hughes provided the Engineering Committee with an overview of the Reservoir Repair and Recoating Project and said the District’s Reservoir 4 is a 1.67 million gallon steel welded tank that was constructed in 1984 and it’s located at 5501 Arrow Highway in the City of Montclair. Mr. Hughes said the existing tank coating system for Reservoir 4 has exceeded its useful life and it is standard industry practice to recoat a tank to extend the life of the asset. He said staff established a scope of work and solicited sealed bids from five contractors to perform the repairs. In response, the following two bids were received. Mr. Hughes said staff is recommending the project be awarded to Superior Tank Solutions as they have worked with contractor in the past and their work has been very successful. Discussion ensued.

Upon motion by Director Lopez, seconded by Director Erwin, and unanimously carried:

M21-03-02

MOVED: Recommended that the Engineering Committee recommend that the Board of Directors:

1. Amend the Fiscal Year Ending 2021 Amended Budget for Capital Outlay Project EN2020-01, Reservoir Repair & Recoating by \$138,000 from \$825,000 to \$963,000; and
2. Approve the transfer of \$138,000 from reserves into Capital Outlay Project EN2020-01; and
3. Authorize the Board of Directors president and general manager to enter into an agreement with Superior Tank Solutions, Inc. for a not-to-exceed amount of \$396,696 to perform the Reservoir 4 Recoating, as by roll call vote:

Director Lopez	aye
Director Erwin	aye

C. Plant 1 Fencing Improvements

Maintenance Superintendent Hilton Saenz provided the Engineering Committee with an overview of the fencing needs at Plant 1 and said the District recently experienced a series of vandalism events at Plant 1, leading to the loss of equipment and tools. Mr. Saenz said staff investigated and found unwanted visitors had been roaming around the Plant 1 site after working hours, which led to the District hiring Private Security, a security firm to secure the premise after-hours temporarily. He said staff recommends replacing the existing chain-link fence with wrought iron fence, similar to the existing wrought iron fence on the northwest-end of Plant 1 installed in 2018. He said staff solicited bids from two contractors to perform the needed work. Discussion ensued.

Upon motion by Director Lopez, seconded by Director Erwin, and unanimously carried:

M21-03-03

MOVED: Recommended that the Engineering Committee recommend that the Board of Directors:

1. Establish new Capital Outlay Project MA2021-06 – Plant 1 Fencing Improvements; and
2. Approve the transfer of \$25,000 from reserves into Capital Outlay Project MA2021-06 – Plant 1 Fencing Improvements, as by roll call vote:

Director Lopez	aye
Director Erwin	aye

ITEM 6: CAPITAL PROJECTS UPDATE (verbal)

ITEM 7: ADJOURNMENT

Upon motion by Director Lopez, seconded by Director Erwin, and unanimously carried:

M21-03-04

MOVED: Approved to adjourn the meeting, as by roll call vote:

Director Lopez	aye
Director Erwin	aye

There being no further business, Director Lopez adjourned the meeting at 5:00 p.m.

Respectfully submitted,



Justin M. Scott-Coe
General Manager/Secretary