

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MONTE VISTA WATER DISTRICT**

February 22, 2023

The Board of Directors (Board) meeting of the Monte Vista Water District (District) was conducted consistent with the provisions in California Government Code section 54953(e), as amended by Assembly Bill 361 (2021), and pursuant to District Resolution.

DIRECTORS PRESENT

G. Michael Milhiser, Vice President
Tony Lopez, Board Auditor
Philip Erwin, Director
Manny Martinez, Director

DIRECTORS ABSENT

Sandra Rose, President

STAFF PRESENT

Stephanie Reimer, Assistant General Manager/Chief Financial Officer
Andrew Gagen, Legal Counsel
Bill Schwartz, Director of Engineering, Operations, and Maintenance
Betty Conti, Human Resources and Risk Manager
Leah Nazaroff, Accounting Manager
Brandi Goodman-Decoud, Executive Assistant II

OTHERS IN ATTENDANCE

James Trott, Water Systems Operator III
Barry Rowley, Customer Service Supervisor (Ret.)
Debbie Trott
Yvonne Rowley

ITEM 1: CALL TO ORDER/FLAG SALUTE

Vice President Milhiser called the meeting to order at 6:30 p.m.
Brandi Goodman-Decoud led those assembled in the Flag Salute.

ITEM 2: ROLL CALL

Ms. Brandi Goodman-Decoud called roll call and noted all members as present.
Mr. Gagen reminded Directors that any votes taken during the portion of the meeting when Directors or the public are participating remotely must be taken by roll call vote.

ITEM 3: PUBLIC COMMENT/OPEN FORUM

Barry Rowley informed the Board, staff, and members of the public of the passing of former District employee Bob Gage and requested the meeting be adjourned in his memory.

ITEM 4: AGENDA CHANGES/ADDITIONS

Ms. Stephanie Reimer stated that Item 5D would be pulled from the consent calendar and moved to Item 6A under the discussion items.

ITEM 5: CONSENT CALENDAR

Upon motion by Director Erwin, seconded by Board Auditor Lopez, and carried 4-0:

M23-02-05

MOVED: Approve the Consent Calendar, as by roll call vote:

A. Meeting Minutes of February 8, 2023: Approve as presented.

B. Quarterly Financial Reporting – Second Quarter of Fiscal Year Ending 2023: Receive and file the Fiscal Year Ending 2023 Quarterly Report for the period ending December 31, 2022.

C. Fair Political Practices Commission Form 806: Public Official Appointment Reporting: 1) Approve Fair Political Practices Commission (FPPC) Form 806 as the District’s official form for reporting public official appointments pursuant to FPPC Regulation 18702.5; and 2) Direct staff to post the completed form on the District’s website in accordance with the requirements set forth in FPPC Regulation 18702.5.

Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

ITEM 6: DISCUSSION AND/OR ACTION ITEMS

A. Resolution 841-23: Commending James Trott, Water Systems Operator III, for Nineteen Years of Dedicated and Distinguished Service to the Monte Vista Water District

Vice President Milhiser read the resolution commending James Trott on his retirement and presented him with a District celebratory award.

Upon motion by Director Erwin, seconded by Director Martinez, and carried 4-0:

M23-02-06

MOVED: Adopt Resolution 841-23, Commending James Trott for nineteen years of dedicated and distinguished service to the Monte Vista Water District, as by roll call vote.

Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

A brief break ensued at 6:45 p.m. and re-adjourned at 6:56 p.m. with all members present.

B. Fiscal Year Ending 2023 Mid-Year Financial Review

Ms. Leah Nazaroff provided a brief overview of the mid-year financial review.

Director Erwin inquired if the budgeted amount for the Lifeline Assistance Program changes per year. Ms. Reimer confirmed that this is reviewed annually during budget season and based on revenue sources the amount may change per year. She continued by stating that each year the expended amount has been approximately \$25,000.

The item was received and filed.

C. Fiscal Year Ending 2023 Budget Amendments for Watermaster Assessments and Capital Improvement Project EN2018-09 – Pipeline Ave Bridge Project

Ms. Leah Nazaroff provided a brief presentation in support of staff's recommendation.

Director Martinez stated that some legal costs for the District have been mitigated concerning Chino Basin Wastermaster costs.

Vice President Milhiser inquired if the reserves were encumbered. Ms. Reimer confirmed that the Board has approved a Cash Reserve Policy and can decide how to use the unrestricted reserves.

Upon motion by Director Erwin, seconded by Director Martinez, and carried 4-0:

M23-02-07

MOVED: 1) Transfer \$75,000 from reserves to 514.000 – Water Assessments; 2) Reestablish Capital Improvement Project EN2018-09 – Pipeline Ave Bridge Project; and 3) Transfer \$76,000 from reserves to Capital Improvement Project EN2018-09 – Pipeline Ave Bridge Project, as by roll call vote.

Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

ITEM 7: GENERAL MANAGER'S REPORT

In addition to the written report, Ms. Stephanie Reimer briefed the Board on issues and activities of the past two weeks. Topics covered include the statewide drought emergency; District received Prop 1 Round 1 Grant related to the Plant 30 project for approximately \$3 million; and an Assembly Bill 2449 update regarding new Brown Act rules regarding remote meetings and Board member participation.

ITEM 8: INFORMATION ITEMS

Information items were included in the agenda packet.

ITEM 9: BOARD COMMENTS (including reports on conferences/meetings attended at District expense)

Board Auditor Lopez thanked James Trott for his years of service and congratulated him on retirement.

ITEM 10: CLOSED SESSION

There was no closed session.

ITEM 11: ADJOURNMENT

Upon motion by Director Erwin, seconded by Director Martinez, and unanimously carried:

M23-02-08

MOVED: Approve to adjourn the meeting, as by roll call vote:

Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

There being no further business, Vice President Milhiser adjourned the meeting at 7:32 p.m.

Respectfully submitted,



Justin M. Scott-Coe
General Manager/Secretary