

**MINUTES OF THE REGULAR MEETING  
OF THE MANAGEMENT ASSESSMENT COMMITTEE  
OF THE MONTE VISTA WATER DISTRICT  
BOARD OF DIRECTORS**

**February 17, 2021**

**DIRECTORS PRESENT**

Sandra Rose, President  
G. Michael Milhiser, Vice President

**DIRECTORS ABSENT**

None.

**STAFF PRESENT**

Justin Scott-Coe, General Manager  
Stephanie Reimer, Assistant General Manager/Chief Financial Officer  
Juan Ventura, Customer Service Supervisor

**OTHERS IN ATTENDANCE**

None.

**ITEM 1: CALL TO ORDER**

Vice President Milhiser called the meeting to order at 4:30 p.m.

**ROLL CALL**

General Manager Justin Scott-Coe stated that the Management Assessment Committee of the Board of Directors (Board) of the Monte Vista Water District (District) meeting will be conducted pursuant to Executive Order N-29-20 and sections of the Brown Act unaffected by that Order. Each director confirmed their attendance and ability to hear the proceedings. Other attendees confirmed they could hear each director. The directors and staff were reminded that any votes taken during the teleconference portion of the meeting must be taken by roll call vote. General Manager Justin Scott-Coe provided brief instructions on appropriate conduct during the meeting.

**ITEM 2: PUBLIC COMMENT**

None.

**ITEM 3: AGENDA CHANGES/ADDITIONS**

None.

**ITEM 4: DISCUSSION AND/OR ACTION ITEMS**

**A. Committee Chair Appointment**

General Manager Justin Scott-Coe explained that the District Bylaws require each Board committee to designate a committee chair.

Upon motion by President Rose, seconded by Vice President Milhiser, and unanimously carried:

**M21-02-01**

**MOVED:** To appoint Vice President Milhiser to serve as Management Assessment Committee Chair, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye

**B. Meeting Minutes: October 19, 2020**

Upon motion by President Rose, seconded by Vice President Milhiser, and unanimously carried:

**M21-02-02**

**MOVED:** Approved the October 19, 2020 Engineering Committee minutes, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye

**C. Water Meter Testing Policy**

Customer Service Supervisor Juan Ventura explained to the Management Assessment Committee that on October 09, 2015, Governor Brown signed into law Senate Bill (SB) 555 which added section 10608.34 to the Water Code. SB 555 directs the State Water Resources Control Board to adopt a state-wide standardized water loss audit for urban retail water suppliers and requires urban retail water suppliers to meet performance standards for the volume of water losses. Mr. Ventura said the District reviewed the recommendations in the American Water Works Association M6 Manual and the California Public Utility Regulations, as well as the best practices of other urban water agencies. He provided an overview of staff's recommendations and said the District would greatly benefit and potentially reduce water loss. Discussion ensued

Upon motion by President Rose, seconded by Vice President Milhiser, and unanimously carried:

**M21-02-03**

**MOVED:** Recommended that the Management Assessment Committee recommend the Board of Directors adopt Resolution 784-21, establishing a Water Meter Testing Policy, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye

**ITEM 5: AJOURNMENT**

Upon motion by President Rose, seconded by Vice President Milhiser, and unanimously carried:

**M21-02-04**

**MOVED:** Approved to adjourn the meeting, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye

There being no further business, Vice President Milhiser adjourned the meeting at 4:49 p.m.

Respectfully submitted,



Justin M. Scott-Coe  
General Manager/Secretary