

BOARD OF DIRECTORS MEETING MINUTES OF THE MONTE VISTA IRRIGATION COMPANY

January 26, 2022

DIRECTORS PRESENT

Sandra Rose, President
G. Michael Milhiser, Vice President
Manny Martinez, Board Auditor
Philip Erwin, Director
Tony Lopez, Director

DIRECTORS ABSENT

None.

STAFF PRESENT

Justin Scott-Coe, Manager/Secretary
Andrew Gagen, Legal Counsel
Stephanie Reimer, Treasurer
A. William Schwartz, Director of Engineering, Operations, & Maintenance (Monte Vista Water District)
Betty Conti, Human Resources & Risk Administrator (Monte Vista Water District)
Kelley Donaldson, Community Affairs Manager (Monte Vista Water District)
Leah Nazaroff, Accounting Supervisor (Monte Vista Water District)
Juan Ventura, Customer Service Supervisor (Monte Vista Water District)

OTHERS IN ATTENDANCE

None.

ITEM 1: CALL TO ORDER/FLAG SALUTE

President Rose called the meeting to order at 6:00 p.m.

President Rose led those assembled in the Flag Salute.

ROLL CALL

Legal Counsel Andrew Gagen stated that the Board of Directors (Board) meeting of the Monte Vista Irrigation Company (Company) will be conducted consistent with the provisions in Government Code section 54953(e), as recently amended by Assembly Bill 361, and pursuant to District Resolution. Each director confirmed their attendance and ability to hear the proceedings. Other attendees confirmed they could hear each director. The directors and staff were reminded that any votes taken during the portion of the meeting when Board members or the public are participating remotely must be taken by roll call vote. President Rose provided brief instructions on appropriate conduct during the meeting.

ITEM 2: PUBLIC COMMENT/OPEN FORUM

None.

ITEM 3: AGENDA CHANGES/ADDITIONS

Manager Scott-Coe asked the Board to vote on adding item 4 as an emergency item. Mr. Scott-Coe said staff posted a revised agenda package on Wednesday, January 26, 2022. Due to this item being added within seventy-two (72) hours of the Board meeting, Mr. Scott-Coe requested that the Board take formal action by a two-thirds vote to add this item as an emergency item consistent with the Brown Act. Mr. Scott-Coe informed the Board that he was required to make two determinations for the Board’s consideration: 1) that there is an immediate need to take action and 2) that the need arose after the posting of the agenda. Staff and Legal Counsel determined that there was an immediate need to take action if the Board wished to offer the option of remote attendance for Company Board meetings, and staff confirmed they became aware of the need after the posting of the agenda. Mr. Scott-Coe requested a vote of the Board, requiring a two-thirds of the Board, to vote in favor of adding Item 4 to the agenda.

Upon motion by Vice President Milhiser, seconded by Director Erwin, and unanimously carried:

M22-01-01

MOVED: Approved to vote on adding Item 4, Resolution 4-22, as an emergency item, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 4: RESOLUTION 4-22: AUTHORIZING REMOTE MEETINGS

Manager Scott-Coe presented staff’s recommendation.

Upon motion by Director Lopez, seconded by Board Auditor Martinez, and unanimously carried:

M22-01-02

MOVED: Adopt Resolution 4-22, authorizing remote teleconference meetings pursuant to Brown Act provisions, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 5: MEETING MINUTES

Upon motion by Vice President Milhiser, seconded by Director Lopez, and unanimously carried:

M22-01-03

MOVED: Approval of the meeting minutes of July 14, 2021, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 6: STATEMENT OF CASH TRANSACTIONS THROUGH DECEMBER 31, 2021

Accounting Supervisor Leah Nazaroff presented the Statement of Cash Transactions through December 31, 2021.

Upon motion by Director Erwin, seconded by Director Lopez, and unanimously carried:

M22-01-04

MOVED: Approve the Statement of Cash Transactions through December 31, 2021, as presented, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 7: Fiscal Year Ending 2021 Audit for the Monte Vista Irrigation Company

Accounting Supervisor Leah Nazaroff presented the Fiscal Year Ending 2021 Audit for the Monte Vista Irrigation Company.

Upon motion by Vice President Milhiser, seconded by President Rose, and unanimously carried:

M22-01-05

MOVED: Approve the Fiscal Year Ending 2021 Audit for the Monte Vista Irrigation Company as presented, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 8: OUTSTANDING ACCOUNTS RECEIVABLE FROM MONTE VISTA WATER DISTRICT

Accounting Supervisor Leah Nazaroff presented the outstanding accounts receivable from Monte Vista Water District.

Upon motion by Director Lopez, seconded by Vice President Milhiser, and unanimously carried:

M22-01-06

MOVED: Approve the outstanding accounts receivable from Monte Vista Water District, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 8: MANAGER’S COMMENTS

Manager Justin Scott-Coe briefed the Board on issues from the last semi-annual Company meeting in July 2021. Topics covered included an upcoming presentation to the Monte Vista Water District (District) Board of Directors regarding the District’s groundwater storage rights strategy, the Company’s reelection by the Chino Basin Watermaster Appropriative Pool minor producers as one of their representatives on the Advisory Committee, and the appointment of Jim Curatalo by the minor producers to continue representing the Appropriative Pool on the Watermaster Board.

ITEM 9: BOARD COMMENTS

Board Auditor Martinez said he was looking forward to the upcoming presentation on groundwater storage rights strategy in order to better understand the Company asset.

Vice President Milhiser expressed interest in acquiring additional assets similar to the Company.

ITEM 10: ADJOURNMENT

Upon motion by Vice President Milhiser, seconded by Director Erwin, and unanimously carried:

M22-01-07

MOVED: Approved to adjourn the meeting, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

There being no further business, President Rose adjourned the meeting at 6:26 p.m.

Respectfully submitted,



Justin M. Scott-Coe
General Manager/Secretary