

# **BOARD OF DIRECTORS MEETING MINUTES OF THE MONTE VISTA IRRIGATION COMPANY**

**January 25, 2023**

## **DIRECTORS PRESENT**

Sandra Rose, President  
G. Michael Milhiser, Vice President  
Tony Lopez, Board Auditor  
Philip Erwin, Director  
Manny Martinez, Director

## **DIRECTORS ABSENT**

None.

## **STAFF PRESENT**

Justin Scott-Coe, Manager/Secretary  
Andrew Gagen, Legal Counsel  
Stephanie Reimer, Treasurer  
A. William Schwartz, Director of Engineering, Operations, & Maintenance (Monte Vista Water District)  
Betty Conti, Human Resources & Risk Manager (Monte Vista Water District)  
Hilton Saenz, Facilities and Distribution Manager (Monte Vista Water District)  
Kelley Donaldson, Community Affairs Manager (Monte Vista Water District)  
Leah Nazaroff, Accounting Manager (Monte Vista Water District)  
Juan Ventura, Information Technology and Customer Service Manager (Monte Vista Water District)  
Brandi Goodman-Decoud, Executive Assistant II (Monte Vista Water District)

## **OTHERS IN ATTENDANCE**

None.

## **ITEM 1: CALL TO ORDER/FLAG SALUTE**

President Rose called the meeting to order at 6:00 p.m.

Justin Scott-Coe led those assembled in the Flag Salute.

## **ROLL CALL**

Ms. Brandi Goodman-Decoud called roll and noted all members as present. Mr. Andrew Gagen stated that the Board of Directors (Board) meeting of the Monte Vista Irrigation Company (Company) will be conducted consistent with the provisions in Government Code section 54953(e), as recently amended by Assembly Bill 361, and pursuant to District Resolution. The directors and staff were reminded that any votes taken during the portion of the meeting when Board members or the public are participating remotely must be taken by roll call vote. .

## **ITEM 2: PUBLIC COMMENT/OPEN FORUM**

None.

## **ITEM 3: AGENDA CHANGES/ADDITIONS**

There were no agenda changes or additions.

**ITEM 4: RESOLUTION 6-23: RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS**

Upon motion by Director Martinez seconded by Vice-President Milhiser, and unanimously carried:

**M23-01-01**

**MOVED:** Adopt Resolution 6-23, Re-authorizing remote teleconference meetings pursuant to Brown Act provisions, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

**ITEM 5: MEETING MINUTES**

Upon motion by Board Auditor Lopez, seconded by Director Erwin, and unanimously carried:

**M22-01-02**

**MOVED:** Approval of the meeting minutes of July 13, 2022, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

**ITEM 6: STATEMENT OF CASH TRANSACTIONS THROUGH DECEMBER 31, 2022**

Ms. Leah Nazaroff presented the Statement of Cash Transactions through December 31, 2022.

Upon motion by Vice-President Milhiser, seconded by Director Lopez, and unanimously carried:

**M22-01-03**

**MOVED:** Approve the Statement of Cash Transactions through December 31, 2022 as presented, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

**ITEM 7: FISCAL YEAR ENDING 2022 AUDIT FOR THE MONTE VISTA IRRIGATION COMPANY**

Ms. Leah Nazaroff presented the Fiscal Year Ending 2022 Audit for the Monte Vista Irrigation Company and reported a clean unmodified opinion.

Upon motion by Director Martinez, seconded by Director Erwin, and unanimously carried:

**M22-01-04**

**MOVED:** Approve the Fiscal Year Ending 2022 Audit for the Monte Vista Irrigation Company as presented, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

**ITEM 8: OUTSTANDING ACCOUNTS RECEIVABLE FROM MONTE VISTA WATER DISTRICT**

Ms. Leah Nazaroff presented the outstanding accounts receivable from Monte Vista Water District. This item was received and filed.

**ITEM 9: REVIEW OF THE MONTE VISTA IRRIGATION COMPANY**

Ms. Stephanie Reimer and Mr. Justin Scott-Coe provided a brief review of the Monte Vista Irrigation Company.

This item was received and filed.

**ITEM 10: MANAGER'S COMMENTS**

Manager Justin Scott-Coe stated that Item 6 addressed the Board's request to better understand legal cost allocation and noted that Staff will further evaluate.

**ITEM 11: BOARD COMMENTS**

There were no Board member comments.

**ITEM 12: CLOSED SESSION**

President Rose recessed the meeting to closed session at 6:33 p.m. to discuss:

- A. Conference with Legal Counsel – Existing Litigation (Gov. Code §54956.9[d][1])**  
CBMWD v. City of Chino et al. (Superior Court of California, County of San Bernardino, Case Number RCV 51010)

President Rose reconvened the meeting into open session at 6:38 p.m. Mr. Gagen stated there was no reportable action.

**ITEM 13: ADJOURNMENT**

Upon motion by Vice President Milhiser, seconded by Director Lopez, and unanimously carried:

**M22-01-05**

**MOVED:** Approved to adjourn the meeting, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

There being no further business, President Rose adjourned the meeting at 6:38 p.m.

Respectfully submitted,



Justin M. Scott-Coe  
General Manager/Secretary