

**MINUTES OF THE REGULAR MEETING
OF THE ENGINEERING COMMITTEE
OF THE MONTE VISTA WATER DISTRICT
BOARD OF DIRECTORS**

January 25, 2022

DIRECTORS PRESENT

Tony Lopez, Director – Chair
Philip Erwin, Director

DIRECTORS ABSENT

None.

STAFF PRESENT

Justin Scott-Coe, General Manager
Stephanie Reimer, Assistant General Manager/Chief Financial Officer
Bill Schwartz, Director of Engineering, Operations & Maintenance
Hilton Saenz, Maintenance Superintendent

OTHERS IN ATTENDANCE

None.

ITEM 1: CALL TO ORDER

Director Lopez called the meeting to order at 4:30 p.m.

ROLL CALL

General Manager Scott-Coe stated that the Engineering Committee (Committee) of the Board of Directors (Board) of the Monte Vista Water District (District) meeting will be conducted consistent with the provisions in Government Code section 54953(e)(2). Each Committee member confirmed their attendance and ability to hear the proceedings. Other attendees confirmed they could hear each Committee member. The Committee members and staff were reminded that any votes taken during the teleconference portion of the meeting must be taken by roll call vote. General Manager Scott-Coe provided brief instructions on appropriate conduct during the meeting.

ITEM 2: PUBLIC COMMENT

None.

ITEM 3: AGENDA CHANGES/ADDITIONS

None.

ITEM 4: DISCUSSION AND/OR ACTION ITEMS

A. Meeting Minutes: January 11, 2022

Upon motion by Director Lopez, seconded by Director Erwin, and unanimously carried:

M22-01-05

MOVED: Approve the January 11, 2022, Engineering Committee minutes, as amended, as by roll call vote, as by roll call vote:

Director Lopez	aye
Director Erwin	aye

B. Bandera-San Bernardino Pipeline Replacement Project

Director of Engineering, Operations & Maintenance Schwartz provided a brief presentation in support of staff's recommendation.

Director Lopez asked about the alignment of the Plant 30 Wellhead Treatment Project that would be repaved as part of this project. Mr. Schwartz clarified and confirmed the location of the repaving.

Upon motion by Director Lopez, seconded by Director Erwin, and unanimously carried:

M22-01-06

MOVED: Recommend that the Board of Directors 1) transfer \$1,847,000 from reserves into Capital Improvement Project EN2021-07 – Bandera-San Bernardino Pipeline Replacement; and 2) authorize the Board of Directors president and general manager to enter into a contract with Dominguez General Engineering Inc. in a not-to-exceed amount of \$2,999,169 to provide construction services for the Bandera-San Bernardino Pipeline Replacement Project, as by roll call vote:

Director Lopez	aye
Director Erwin	aye

C. Plant 30 Wellhead Treatment Project

Director of Engineering, Operations & Maintenance Schwartz provided a brief presentation in support of staff's recommendation.

Director Lopez asked about impact on project schedule to due December rainfall. Mr. Schwartz said that the weather did moderately impact the project schedule, but the major impacts have been due to supply chain issues due to the COVID-19 pandemic.

Upon motion by Director Lopez, seconded by Director Erwin, and unanimously carried:

M22-01-07

MOVED: Recommend that the Board of Directors authorize the general manager to enter into Contract Change Order 2 with Civiltec Engineering for \$28,539.60 resulting in a total contract not-to-exceed amount of \$480,215 to provide continuation of services through project completion, as by roll call vote:

Director Lopez	aye
Director Erwin	aye

ITEM 5: ENGINEER'S REPORT

Director of Engineering, Operations, & Maintenance Schwartz provided his Engineer's Report to the Committee. The report included updates on the Sewer Service Project, the Plant 34 Wellhead Treatment Project, and the Main Office Site Renovation Project.

ITEM 6: ADJOURNMENT

Upon motion by Director Erwin, seconded by Director Lopez, and unanimously carried:


M22-01-08

MOVED: Approved to adjourn the meeting, as by roll call vote:

Director Lopez	aye
Director Erwin	aye

There being no further business, Director Lopez adjourned the meeting at 4:51 p.m.

Respectfully submitted,



Justin M. Scott-Coe
General Manager/Secretary