

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MONTE VISTA WATER DISTRICT**

January 12, 2022

DIRECTORS PRESENT

Sandra Rose, President
G. Michael Milhiser, Vice President
Manny Martinez, Board Auditor
Philip Erwin, Director
Tony Lopez, Director

DIRECTORS ABSENT

None.

STAFF PRESENT

Justin Scott-Coe, General Manager
Andrew Gagen, Legal Counsel
Stephanie Reimer, Assistant General Manager/Chief Financial Officer
A. William Schwartz, Director of Engineering, Operations, & Maintenance
Betty Conti, Human Resources & Risk Administrator
Kelley Donaldson, Community Affairs Manager
John Hughes, Water Systems Superintendent
Juan Ventura, Customer Service & IT Manager

OTHERS IN ATTENDANCE

Timothy McLarney, True North Research, Inc.
Marco Tule
Norma

ITEM 1: CALL TO ORDER/FLAG SALUTE

President Rose called the meeting to order at 6:30 p.m.

President Rose led those assembled in the Flag Salute.

ROLL CALL

Legal Counsel Andrew Gagen stated that the Board of Directors (Board) meeting of the Monte Vista Water District (District) will be conducted consistent with the provisions in Government Code section 54953(e), as recently amended by Assembly Bill 361, and pursuant to District Resolution. Each director confirmed their attendance and ability to hear the proceedings. Other attendees confirmed they could hear each director. The directors and staff were reminded that any votes taken during the portion of the meeting when Board members or the public are participating remotely must be taken by roll call vote. President Rose provided brief instructions on appropriate conduct during the meeting.

ITEM 2: PUBLIC COMMENT/OPEN FORUM

None.

ITEM 3: AGENDA CHANGES/ADDITIONS

None.

ITEM 4: CONSENT CALENDAR

Upon motion by Vice President Milhiser, seconded by Director Lopez, and unanimously carried:

M22-01-1

MOVED: Approve the Consent Calendar, as by roll call vote:

- A. Meeting minutes of December 15, 2021
- B. Monthly Financial Reports – November 2021
- C. Resolution 805-22: Re-Authorizing Remote Meetings
- D. Fiscal Year Ending 2023 Budget Calendar
- E. Water Education Water Awareness Committee Bank Account

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 5: DISCUSSION AND/OR ACTION ITEMS

A. 2021 Customer Opinion Survey

Dr. Timothy McLarney, President of True North Research, Inc., provided a summary of the findings of the recently completed customer opinion survey.

Directors provided general comments thanking Dr. McLarney for his work and congratulating staff and the Board on the results of the survey.

Vice President Milhiser asked if the survey determined whether District customers are aware that the District is an independent special district. Dr. McLarney responded that the survey results show a high level of awareness of the District.

The report was received and filed.

B. 2025 Strategic Plan Update

Community Affairs Manager Donaldson provided an update on implementation of the 2025 Strategic Plan.

The report was received and filed.

C. Well 19 Sand Intrusion Investigation/Pump Repair Project

Water Systems Superintendent Hughes provided a brief presentation in support of staff's recommendation.

Director Lopez reported on the Engineering Committee's recommendation to move this item forward to the Board.

Board Auditor Martinez asked for clarification on the replacement of the variable frequency drive (VFD). Mr. Hughes responded that the new VFD is replacing a temporary VFD.

Vice President Milhiser asked how much sand was being produced by the well. Mr. Hughes responded that the well had historically produced well over 100 parts per million (ppm) of sand, but the use of the VFD reduced that amount to below 2 ppm.

President Rose asked for clarification on how re-operating the well impacts water quality, which was further described by Mr. Hughes.

Upon motion by Director Lopez, seconded by Director Erwin, and unanimously carried:

M22-01-2

MOVED: 1) Ratify the general manager's actions to approve Contract Change Order 1 with General Pump Company, Inc. for a not-to-exceed amount of \$335,360 to install a new water flush pump assembly, sand separator, and variable frequency drive; 2) amend the Fiscal Year Ending 2022 Amended Budget for the Well 19 Sand Intrusion Investigation/Pump Repair Project by \$50,000 from \$625,000 to \$675,000; and 3) approve the transfer of \$50,000 from reserves into Capital Outlay Project EN2021-03, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

D. Reservoir 4 Repair and Recoating Project

Water Systems Superintendent John Hughes provided a brief presentation in support of staff's recommendation.

Director Erwin reported on the Engineering Committee's recommendation to move this item forward to the Board.

Upon motion by Director Erwin, seconded by President Rose, and unanimously carried:

M22-01-3

MOVED: 1) Establish Capital Improvement Project EN2022-06 – Reservoir 4 Repair and Recoating; 2) close Capital Improvement Project EN2020-01 – Reservoir Repair & Recoating, transferring the balance of \$396,725 in unexpended funds to EN2022-06; 3) ratify the general manager's approval of Contract Change Order 1 with Superior Tank Solutions, Inc. for a not-to-exceed amount of \$22,800 to make the necessary repairs to the center vent rafters and support system; and 4) approve the transfer of \$78,275 from reserves into Capital Outlay Project EN2022-06 for a total project budget of \$475,000, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 6: GENERAL MANAGER'S REPORT

In addition to his written report, General Manager Scott-Coe briefed the Board on issues and activities of the past few weeks. Topics covered include the COVID-19 public health emergency, the statewide drought emergency, Governor Newsom's proposed budget, upcoming drinking fountain/bottle filling station unveilings at local schools, Chino's upcoming State of the City event, and reminders of upcoming trainings and meeting times.

ITEM 7: INFORMATION ITEMS

Information items were included in the agenda packet.

ITEM 8: BOARD COMMENTS (including reports on conferences/meetings attended at District expense)

Vice President Milhiser wished everyone a Happy New Year and looks forward to working with the Board in the new year.

Directors Lopez and Erwin reported on the recent Engineering Committee meeting.

Board Auditor Martinez complimented Ms. Donaldson on her presentation and community outreach efforts.

President Rose encouraged the public to get vaccinated for COVID-19.

ITEM 9: CLOSED SESSION

No Closed Session was held.

ITEM 10: ADJOURNMENT

Upon motion by Director Erwin, seconded by Director Lopez, and unanimously carried:

M22-01-4

MOVED: Adjourn the meeting, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

There being no further business, President Rose adjourned the meeting at 8:04 p.m.

Respectfully submitted,



Justin M. Scott-Coe
General Manager/Secretary