

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MONTE VISTA WATER DISTRICT**

January 11, 2023

The Board of Directors (Board) meeting of the Monte Vista Water District (District) was conducted consistent with the provisions in California Government Code section 54953(e), as amended by Assembly Bill 361 (2021), and pursuant to District Resolution.

DIRECTORS PRESENT

Sandra Rose, President
G. Michael Milhiser, Vice President
Manny Martinez, Board Auditor
Philip Erwin, Director
Tony Lopez, Director

DIRECTORS ABSENT

None.

STAFF PRESENT

Justin Scott-Coe, General Manager
Andrew Gagen, Legal Counsel
Stephanie Reimer, Assistant General Manager/Chief Financial Officer
Bill Schwartz, Director of Engineering, Operations, and Maintenance
Betty Conti, Human Resources and Risk Manager
Kelley Donaldson, Community Affairs Manager
Brandi Goodman-DeCoud, Executive Assistant II

OTHERS IN ATTENDANCE

None.

ITEM 1: CALL TO ORDER/FLAG SALUTE

President Rose called the meeting to order at 6:30 p.m.

Director Erwin led those assembled in the Flag Salute.

ITEM 2: ROLL CALL

Ms. Brandi Goodman-DeCoud called roll call and noted all members as present.

Mr. Andrew Gagen reminded Directors that any votes taken during the portion of the meeting when Board members or the public are participating remotely must be taken by roll call vote.

ITEM 3: PUBLIC COMMENT/OPEN FORUM

Jo MacKenzie, Southern representative for the California Special Districts Association (CSDA), provided information regarding upcoming new professional development courses and the CSDA Spring Annual Conference from February 26, 2023 to March 1, 2023 in Palm Springs. She also thanked Mr. Justin Scott-Coe for serving on the Membership Committee last year.

ITEM 4: AGENDA CHANGES/ADDITIONS

There were no agenda changes or additions.

ITEM 5: CONSENT CALENDAR

Upon motion by Vice President Milhiser, seconded by Director Erwin and unanimously carried:

M23-01-01

MOVED: Approve the Consent Calendar, as by roll call vote:

- A. **Meeting Minutes of December 14, 2022:** Approve as presented.
- B. **Ratify Entry into a Contract with Aqueous Vets for Wells 4, 19, and 27 Wellhead Treatment Equipment (EN2023-02, EN2023-06, and EN2023-07):** 1) approve determination that project is categorically exempt from requirements of the California Environmental Quality Act; 2) ratify the General Manager’s entry into a contract with Aqueous Vets for a not-to-exceed amount of \$2,679,220; and 3) amend the Fiscal Year Ending 2023 Budget as follows:
 - a. Establish new Capital Improvement Project EN2023-06 – Well 4 Wellhead Treatment Project;
 - b. Establish new Capital Improvement Project EN2023-07 – Well 19 Wellhead Treatment Project;
 - c. Transfer \$651,820 from Capital Improvement Project EN2023-02 – Well 27 Wellhead Treatment Project and \$17,985 from reserves into Capital Improvement Project EN2023-06 – Well 4 Wellhead Treatment Project; and
 - d. Transfer \$663,810 from Capital Improvement Project EN2022-05 – Well 34 Wellhead Treatment Project and \$5,995 from reserves into Capital Improvement Project EN2023-07 – Well 19 Wellhead Treatment Project.

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 6: DISCUSSION AND/OR ACTION ITEMS

A. Election of Board Officers for President, Vice-President, and Board Auditor

Director Rose opened nominations for the office of President.

Director Erwin nominated Director Rose, and Director Erwin seconded the nomination.

Upon motion by Director Erwin, seconded by Director Milhiser and unanimously carried:

M23-01-02

MOVED: Elect Director Sandra Rose as President, as by roll call vote.

Director Rose	aye
Director Milhiser	aye
Director Martinez	aye
Director Erwin	aye
Director Lopez	aye

President Rose next opened nominations for the office of Board Auditor and nominated Director Lopez, which was seconded by Director Martinez.

Upon motion by President Rose, seconded by Director Martinez and unanimously carried:

M23-01-03

MOVED: Elect Director Tony Lopez as Board Auditor, as by roll call vote.

Director Rose	aye
Director Milhiser	aye
Director Martinez	aye
Director Erwin	aye
Director Lopez	aye

Lastly, President Rose opened nominations for the office of Vice President.

Director Erwin nominated Director Milhiser, and Board Auditor Lopez seconded the nomination.

Upon motion by Director Erwin, seconded by Board Auditor Lopez and unanimously carried:

M23-01-04

MOVED: Elect Director G. Michael Milhiser as Vice President, as by roll call vote.

Director Rose	aye
Director Milhiser	aye
Director Martinez	aye
Director Erwin	aye
Director Lopez	aye

B. Reconsider the Date, Time, and Place of Regular Board Meetings

It was the consensus of the Board to keep the date, time and place of regular Board meetings the same.

No action was taken.

C. Strategic Plan Update

Ms. Kelley Donaldson provided a brief presentation on the current status of the 2025 Strategic Plan.

President Rose inquired if field staff is also provided with customer service training. Ms. Donaldson confirmed not as of yet, but they will be included in the upcoming trainings.

Director Martinez commended staff on their accomplishments thus far.

This item was received and filed.

ITEM 7: GENERAL MANAGER'S REPORT

In addition to the written report, Mr. Justin Scott-Coe briefed the Board on issues and activities of the past four weeks. Topics covered include the statewide drought emergency; Chino Basin Water Conservation District (CBWCD) Board elected Mark Lightenberg as President, Kati Parker as Vice President, and Gil Aldaco as Treasurer; Inland Empire Utilities Agency (IEUA) Board elected Marco Tule as President, Steve Elie as Vice President, and Jasmin Hall as Secretary/Treasurer; President Rose, Director Martinez, and himself attended the IEUA Board on December 21 where they adopted ordinances to replace the 50 year old Regional Sewerage Contract and comments were made by himself and President Rose in support of an alternate path to allow for ongoing and equitable renegotiations of the contract; brief overview of the Governor's 2023-2024 state budget proposal; District status following rains and winds; CBWCD Montclair 2 Spillway Ribbon Cutting with Superior Curt Hagman at 12:30 p.m. on January 19; IEUA welcome reception for Metropolitan Water District's new Board Chair Adan

Ortega on January 19; Association of San Bernardino County Special Districts first dinner meeting of the year in Rancho Cucamonga on January 23; Southern California Water Coalition quarterly luncheon on January 27; the District is planning a Plant 30 Ribbon Cutting event to come in the next few months; staff updates including Katherine Vazquez, Community Affairs Program Specialist accepting a new position with the Upper San Gabriel Valley Municipal Water District, Community Affairs Intern Jennica Valencia extending internship with the District, and newest member of the team Erwin Bustamante who serves as Utility Service Worker; and recognized District staff in receiving the Association of California Water Agencies Joint Powers Insurance Agency's 2022 President's Special Recognition Award for maintaining a low loss ratio under the District's Worker's Compensation program.

ITEM 8: INFORMATION ITEMS

Information items were included in the agenda packet.

ITEM 9: BOARD COMMENTS (including reports on conferences/meetings attended at District expense)

Vice-President Milhiser thanked President Rose for accepting the position of President again.

Director Erwin expressed accolades of appreciation to President Rose.

Director Martinez expressed gratitude for President Rose's passion for serving on the Board.

President Rose stated her enjoyment of the organizational culture of the District's staff and Board.

ITEM 10: CLOSED SESSION

President Rose recessed the meeting to closed session at 7:23 p.m. to discuss:

- A. Conference with Legal Counsel – Existing Litigation (Gov. Code §54956.9[d][1])**
CBMWD v. City of Chino et al. (Superior Court of California, County of San Bernardino, Case Number RCV 51010)
- B. Conference with Legal Counsel – Existing Litigation (GC §54956.9[d][1])**
City of Montclair v. Monte Vista Water District (Superior Court of California, County of San Bernardino)
- C. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9[d][2])**
Number of Potential Cases: Four
- D. Conference with Legal Counsel – Initiation of Litigation (Gov. Code §54956.9[d][4])**
Number of Potential Cases: One

President Rose reconvened the meeting into open session at 7:40 p.m. Mr. Gagen stated that there was no reportable action taken during closed session.

ITEM 11: ADJOURNMENT

Upon motion by Vice President Milhiser, seconded by Director Erwin and unanimously carried:

M23-01-05	
MOVED: Approve to adjourn the meeting, as by roll call vote:	
President Rose	aye
Vice President Milhiser	aye
Board Auditor Lopez	aye
Director Erwin	aye
Director Martinez	aye

There being no further business, President Rose adjourned the meeting at 7:41 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Justin M. Scott-Coe', written over a horizontal line.

Justin M. Scott-Coe
General Manager/Secretary