

# MONTE VISTA WATER DISTRICT

10575 Central Avenue, Montclair, California • (909) 624-0035

Teleconference: (773) 231-9226 Meeting ID 238-267-3925 Password 007304

Video: <https://meetings.ringcentral.com/my/boardmeeting> Password 007304

## NOTICE AND AGENDA OF SPECIAL BOARD OF DIRECTORS MEETING

**WEDNESDAY, AUGUST 30, 2023 • 5:00 P.M.**

Interested members of the public may participate in the meeting to observe and/or provide public comment by using the access information listed above.

### 1. CALL TO ORDER/FLAG SALUTE

### 2. ROLL CALL

### 3. PUBLIC COMMENT/OPEN FORUM

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the California Government Code. Comments are generally limited to three (3) minutes per speaker. You can submit written comments by sending them to [BoardSecretary@mvwd.org](mailto:BoardSecretary@mvwd.org) or visiting [mvwd.org](http://mvwd.org) and filling out the online public comment form. To give the Board of Directors adequate time to review your comments, please submit your written comments by Tuesday, August 29, 2023, at 5:00 p.m. Material received after the deadline will be provided to the Board of Directors in hard copy and made available to the public at the meeting.

### 4. AGENDA CHANGES/ADDITIONS

In accordance with Section 54954.2 of the Government Code (the Brown Act), additions to the agenda require a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, a unanimous vote of those members present. It shall be determined that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the posting of the agenda.

### 5. CONSENT CALENDAR

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board of Directors by one combined motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board member, staff person, or member of the public requests specific items be discussed and/or removed from the Consent Calendar.

### 6. DISCUSSION AND/OR ACTION ITEMS

#### A. Financial Master Plan Rate Model Update

**Presenters:** Stephanie Reimer, Assistant General Manager/Chief Financial Officer, and Mark Panny, Carollo Engineers

**Recommendation:** It is recommended that the Board of Directors review and discuss the Financial Master Plan Rate Model and proposed water rates for the coming four-year period and; Direct staff to proceed with the preparation of the "Proposition 218 Notice" to initiate the property owner and ratepayer notification process pursuant to Proposition 218 and Assembly Bill 1260.

### 7. ADJOURNMENT

#### DECLARATION OF POSTING

In accordance with the requirement of California Government Code §54954.2, this agenda has been posted in the display case at the gated entrance to our main office at 10575 Central Avenue, Montclair, California not less than seventy-two (72) hours prior to the meeting date and time above.

Written materials relating to open session agenda items, including those distributed to the majority of the Board of Directors after distribution of this agenda package, are available for public inspection during normal business hours at the District's main office, located at 10575 Central Avenue, Montclair, California.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting may request such modification or accommodation from the District's Board Secretary at (909) 624-0035 or by email at [BoardSecretary@mvwd.org](mailto:BoardSecretary@mvwd.org). Notification forty-eight (48) hours prior to the meeting will enable District staff to make reasonable arrangements to assure accessibility to the meeting.

August 30, 2023

Honorable Board of Directors  
Monte Vista Water District

**SUBJECT: Financial Master Plan Rate Study Workshop**

**STAFF RECOMMENDATION:**

It is recommended that the Board of Directors:

1. Review and discuss the Financial Master Plan Rate Model and proposed water rates for the coming four-year period; and
2. Direct staff to proceed with the preparation of the “Proposition 218 Notice” to initiate the property owner and ratepayer notification process pursuant to Proposition 218 and Assembly Bill 1260.

**COMMITTEE ACTION:**

This item was referred to the Finance Committee on August 21, 2023, and the Committee recommended that it be forwarded to the Board for discussion and review.

**PRIOR BOARD ACTION:**

On November 20, 2019, the Board of Directors approved adoption of Resolution 760-20 establishing water rates pursuant to Ordinance 28.

**FINANCIAL IMPACT:**

There is no direct impact on the Fiscal Year Ending 2024 Budget as a result of this item.

**CONSISTENCY WITH STRATEGIC PLAN GOALS/INITIATIVES:**

Strategic Goal 5: Maintain responsible stewardship of District funds to address future needs.

**BACKGROUND:**

On August 8, 2022, the Monte Vista Water District (District) entered into a Professional Services Agreement with Carollo Engineers for a cost-of-service update of the District’s rates beginning January 1, 2024.

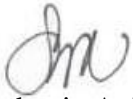
**DISCUSSION:**

This evening’s workshop provides the Board of Directors (Board) with an opportunity to review and discuss proposed changes to the District’s water rates. The proposed rates are designed to meet the District’s long-term operational and capital needs, adhere to the cash reserve policy, and comply with debt covenants while promoting water use efficiency and compliance with cost-of-service requirements.

Input received during tonight’s workshop will be used to develop a Proposition 218 notice (Notice). The Notice is scheduled to be reviewed by the Board during the first meeting in September. Should the Board provide conceptual approval of the rates at the September meeting, the Notice will be mailed to all District customers. The Notice identifies the proposed changes to current District rates and identifies the basis for the proposed changes. It also communicates the District’s rate setting process and how customers can protest the proposed rate changes. An engineer’s report provides the cost-of-service analysis that supports the proposed rates. This report is made available to customers upon request.

A public hearing will be scheduled in November after the completion of the 45-day required meeting notice, at which time the Board may adopt the proposed rates.

Respectfully submitted,



Stephanie A. Reimer  
Assistant General Manager/  
Chief Financial Officer



Justin M. Scott-Coe  
General Manager