

MONTE VISTA WATER DISTRICT

10575 Central Avenue, Montclair, California • (909) 624-0035

NOTICE AND AGENDA OF CAPITAL ASSET MANAGEMENT COMMITTEE MEETING

MONDAY, MAY 8, 2023 • 4:30 P.M.

Committee Members

Director Martinez – Chair

Director Erwin

1. CALL TO ORDER / ROLL CALL
2. PUBLIC COMMENT
3. AGENDA CHANGES / ADDITIONS
4. DISCUSSION AND / OR ACTION ITEMS

A. Committee Meeting Minutes

Meeting Date: April 25, 2023

Recommendation: Approve as presented.

B. Notice of Award: Grand Avenue Pipeline Replacement Project

Presenter: Michael Tse, Associate Engineer

Recommendation: It is recommended that the Capital Asset Management Committee recommend that the Board of Directors: 1) Establish new Capital Improvement Project EN2023-08 – Grand Avenue Pipeline Replacement; 2) Transfer \$790,000 from reserves into Capital Improvement Project EN2023-08 – Grand Avenue Pipeline Replacement; and 3) Authorize the Board President and General Manager to enter into a contract with Dominguez General Engineering, Inc., for a not-to-exceed amount of \$735,655, to provide construction services for the Grand Avenue Pipeline Replacement Project.

5. ENGINEER'S REPORT (VERBAL)
6. ADJOURNMENT

DECLARATION OF POSTING

In accordance with the requirement of California Government Code §54954.2, this agenda has been posted in the display case at the gated entrance to our main office at 10575 Central Avenue, Montclair, California not less than seventy-two (72) hours prior to the meeting date and time above.

Written materials relating to open session agenda items, including those distributed to the majority of the Board of Directors after distribution of this agenda package, are available for public inspection during normal business hours at the District's main office, located at 10575 Central Avenue, Montclair, California.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting may request such modification or accommodation from the District's Board Secretary at (909) 624-0035 or by email at BoardSecretary@mvwd.org. Notification forty-eight (48) hours prior to the meeting will enable District staff to make reasonable arrangements to assure accessibility to the meeting.

**MINUTES OF THE REGULAR MEETING
OF THE CAPITAL ASSET MANAGEMENT COMMITTEE
OF THE MONTE VISTA WATER DISTRICT
BOARD OF DIRECTORS**

April 25, 2023

DIRECTORS PRESENT

Philip Erwin, Director
Manny Martinez, Director

DIRECTORS ABSENT

None.

STAFF PRESENT

Justin Scott-Coe, General Manager
Stephanie Reimer, Assistant General Manager/Chief Financial Officer
A. William Schwartz, Director of Engineering, Operations, and Maintenance
Hilton Sanez, Distribution and Facilities Maintenance Manager
Michael Tse, Associate Engineer
Brandi Goodman-Decoud, Executive Assistant II

OTHERS IN ATTENDANCE

None.

ITEM 1: CALL TO ORDER

Director Erwin called the meeting to order at 4:30 p.m.

ROLL CALL

Each Committee member confirmed their attendance.

ITEM 2: PUBLIC COMMENT

None.

ITEM 3: AGENDA CHANGES/ADDITIONS

None.

ITEM 4: DISCUSSION AND/OR ACTION ITEMS

A. Committee Chair Appointment

Director Erwin nominated Director Martinez to be Committee Chair.

Upon motion by Director Erwin, seconded by Director Martinez, and unanimously carried:

M23-04-01

MOVED: Approve as presented, as by roll call vote:

Director Martinez	aye
Director Erwin	aye

B. Meeting Minutes: October 31, 2022

Upon motion by Director Erwin, seconded by Director Martinez, and unanimously carried:

M23-04-02

MOVED: Approve as presented, as by roll call vote:

Director Martinez	aye
Director Erwin	aye

C. Enter into Contract Change Order No. 3 to the Professional Services Agreement with Civiltec Engineering for the Plant 30 Wellhead Treatment Project

Mr. Bill Schwartz provided a brief report in support of staff's recommendation.

Upon motion by Director Erwin, seconded by Director Martinez, and unanimously carried:

M23-04-03

MOVED: It is recommended that the Capital Asset Management Committee recommend that the Board of Directors authorize the General Manager to enter into Contract Change Order No. 3 with Civiltec Engineering for \$9,500 resulting in a total contract not-to-exceed amount of \$489,715 to provide professional services to assist in project close-out, as by roll call vote:

Director Martinez	aye
Director Erwin	aye

D. Approve Surplus Sale of Ford Escape Hybrid

Mr. Hilton Saenz provided a brief overview in support of staff's recommendation.

Upon motion by Erwin, seconded by Director Martinez, and unanimously carried:

M23-04-04

MOVED: It is recommended that the Capital Asset Management Committee recommend that the Board of Directors approve surplus of the 2009 Ford Escape hybrid, as by roll call vote:

Director Martinez	aye
Director Erwin	aye

ITEM 5: ENGINEER'S REPORT (VERBAL)

Mr. Schwartz provided a brief overview on recent pipeline replacement projects; supply chain issues; San Bernardino County increasing the America Rescue Plan Act of 2021 allocation to the District from \$505,000 to \$790,000 as bids came in for the Grand Avenue Pipeline Replacement Project; reviewing infrastructure design plans for Plants 4, 19, and 27; and the status of the Well 34 project.

Director Erwin questioned if the District has completed the I-10 freeway project support. Mr. Schwartz confirmed no as the project is still on-going.

ITEM 6: ADJOURNMENT

Upon motion by Director Erwin, seconded by Director Martinez and unanimously carried:

M23-04-05

MOVED: Approved to adjourn the meeting, as by roll call vote:

Director Martinez	aye
Director Erwin	aye

There being no further business, Director Martinez adjourned the meeting at 4:55 p.m.

Respectfully submitted,

Justin M. Scott-Coe
General Manager/Secretary

DRAFT



May 8, 2023

Honorable Capital Asset Management Committee
Monte Vista Water District

SUBJECT: Notice of Award: Grand Avenue Pipeline Replacement Project

STAFF RECOMMENDATION:

It is recommended that the Capital Asset Management Committee recommend that the Board of Directors:

1. Establish new Capital Improvement Project EN2023-08 – Grand Avenue Pipeline Replacement;
2. Transfer \$790,000 from reserves into Capital Improvement Project EN2023-08 – Grand Avenue Pipeline Replacement; and
3. Authorize the Board President and General Manager to enter into a contract with Dominguez General Engineering, Inc., for a not-to-exceed amount of \$735,655, to provide construction services for the Grand Avenue Pipeline Replacement Project.

PRIOR BOARD ACTION:

None.

FINANCIAL IMPACT:

Amending the Fiscal Year Ending 2023 Amended Budget to establish funding for this activity will increase the Capital Improvement Budget by \$790,000, from \$20,739,337 to \$21,529,337. The American Rescue Plan Act's Coronavirus Local Fiscal Recovery Fund provides project funding in the amount of \$790,000 for this project. As a result, the reserve balance remains unchanged.

CONSISTENCY WITH STRATEGIC PLAN GOALS/INITIATIVES:

Strategic Goal 3: Maintain and upgrade the District's infrastructure and facilities.
Initiative 3.1: Implement the Pipeline Replacement Program.



10575 Central Avenue, Post Office Box 71 • Montclair, CA 91763 • (909) 624-0035 • FAX (909) 624-4725 • www.mvwd.org

Sandra S. Rose
PRESIDENT

G. Michael Milhiser
VICE PRESIDENT

Manny Martinez
DIRECTOR / BOARD AUDITOR

Philip L. Erwin
DIRECTOR

Tony Lopez
DIRECTOR

BACKGROUND:

Monte Vista Water District’s (District) approach to pipeline replacement is to retain external contractors to replace the District’s pipelines. As part of the five-year Capital Improvement Program (CIP), the District identified high priority pipelines for replacement. Due to the impacts of the pandemic, drought conditions, and stricter water quality regulations, the District was forced to revise and reorient its near-term CIP to focus primarily on groundwater treatment. This has led to a pause in the District’s ability to initiate new pipeline replacement projects at least through the end of Fiscal Year 2023-2024.

In late January, a water leak occurred in the 4700 block of Clair Street in the unincorporated portion of the District’s service area. The pipeline where the leak occurred has been experiencing an increase in leaks since 2018 and has been identified as a priority project in the District’s Pipeline Replacement Program for 2020 – 2025.

In April 2023, the District requested project funding assistance from San Bernardino County (County) through use of American Rescue Plan Act (ARPA) Coronavirus Local Fiscal Recovery Fund revenues received from the U.S. Treasury. The District identified three prioritized pipeline replacement projects (Project) for County consideration:

- Priority 1: Replace 1,060 linear feet of pipeline on Claire Street and Bolton Avenue.
- Priority 2: Replace 357 linear feet of pipeline on Grand Avenue north of Mission Boulevard.
- Priority 3: Replace 1,000 linear feet of pipeline contiguous to Priority 2 at Grand Avenue south of State Street.

The County has agreed to provide ARPA funding in the amount of \$790,000 to cover the estimated cost for the Project. The Project was originally designed by JIG Consultants and revised by the District’s Engineering Department.

DISCUSSION:

This Project includes replacing the aging water pipelines along Clair Street, Bolton Avenue, and Grand Avenue with C-900 polyvinyl chloride (PVC) pipe, as well as increasing the pipeline diameter to address hydraulic deficiencies in these areas. The design revision of the Project was sent out to bid on March 28, 2023, to five contractors, all of which were identified by District staff as being highly capable of successfully constructing the Project. Three bids were received by the April 20, 2023, deadline and the results were as follows:

Base Bid: Priority 1 and 2

Bidder	Bid Amount*
Dominguez General Engineering	\$ 407,455
Stephen Doreck Equipment Rentals	\$ 521,529
J. DeSigio Construction	\$ 674,998

** The District Engineer’s construction cost estimate was \$505,000.*

Alternative Bid: Priority 1, 2 and 3

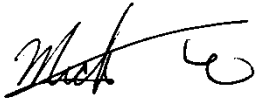
Bidder	Bid Amount**
Dominguez General Engineering	\$ 735,655
Stephen Doreck Equipment Rentals	\$ 918,108
J. DeSigio Construction	\$ 1,172,604

** The District Engineer's construction cost estimate was \$845,000.

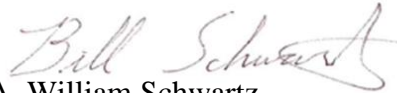
Dominguez General Engineering (Dominguez) was the lowest responsive and responsible bidder that complied with the specification requirements. Based on Dominguez's successful low bid and their capability to successfully complete the Project, staff recommend the construction contract be awarded to Dominguez General Engineering, Inc. per their alternative bid amount.

The revised cost estimate of total project cost of \$790,000 includes a contingency of approximately 5% for any necessary change orders. Based on the contract duration, staff expects construction to be completed by December 2023.

Respectfully submitted,



Michael Tse
Associate Engineer



A. William Schwartz
Director of Engineering, Operations
& Maintenance



Stephanie A. Reimer
Assistant General Manager/
Chief Financial Officer



Justin M. Scott-Coe
General Manager